



Guide to the UNLV Official Email Communication Collection

This finding aid was created by UNLV Special Collections and Archives staff. This copy was published on May 18, 2026. Please contact special.collections@unlv.edu for questions regarding this collection.

Persistent URL for this finding aid: <http://n2t.net/ark:/62930/f1448r>

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Summary Information

Repository:	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
Collector:	University of Nevada, Las Vegas. Libraries. Special Collections and Archives
Creator:	University of Nevada, Las Vegas
Title:	UNLV Official Email Communication Collection
ID:	UA-00152
Date [inclusive]:	2018 to 2026
Physical Description:	0.128 Gigabytes (PDF)
Language of the Material:	English
Abstract:	The University of Nevada, Las Vegas (UNLV) Official Email Communication Collection (2018-2026) contains PDF copies of email communication sent out to the UNLV community from unlvofficial@unlv.edu. Emails include messages from the UNLV President and Provost, official notices from the Office of the President, degree changes, event reminders, and many more. The emails between the years 2018 and 2026 are incomplete, as they were not systematically collected. Future additions to the collection will be a complete representation of campus communications.

Preferred Citation

UNLV Official Email Communication Collection, 2018-2026. UA-00152. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

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Scope and Contents Note

The University of Nevada, Las Vegas (UNLV) Official Email Communication Collection (2018-2026) contains PDF copies of email communication sent out to the UNLV community from unlvofficial@unlv.edu. Emails include messages from the UNLV President and Provost, official notices from the Office of the President, degree changes, event reminders, and many more. The emails between the years 2018 and 2026 are incomplete, as they were not systematically collected. Future additions to the collection will be a complete representation of campus communications.

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Administrative Information

Access Note

Collection is open for research.

Publication Rights

This material is made available to facilitate private study, scholarship, or research. UNLV holds copyright for all material in this collection. Users are responsible for determining whether permissions are necessary from rights owners for any intended use and for obtaining all required permissions. Please contact UNLV Special Collections and Archives (special.collections@unlv.edu) for additional information.

Acquisition Note

Materials were transferred in 2026 by UNLV Special Collections and Archives; accession number 2026-046.

Accruals

Further additions to these records are anticipated.

Appraisal

Acquired by Visual Materials Curator, Aaron Mayes, as part of UNLV Special Collections and Archives holdings in university history. All material that formed the original gift has been retained.

Processing Note

In 2026, Tammi Kim created the accession record. Sarah Jones processed the born digital materials including migrating files off of optical storage media which were normalized to standard preservation and access formats following UNLV Special Collections and Archives Digital Preservation guidelines.

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Related Materials

Related Collections

The following resource may provide additional information related to the materials in this collection:

University of Nevada, Las Vegas Office of Media Relations Records, 1959-2026. UA-00036. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada. <http://n2t.net/ark:/62930/f1j36c>

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Names and Subjects

- University of Nevada, Las Vegas
- COVID-19 Pandemic, 2020-
- Universities and colleges
- Email messages
- University of Nevada, Las Vegas. Office of the President

Collection Inventory

Title/Description	Containers
"UNLV Official" emails to campus community, 2018 Physical Description: 62 Digital Files (PDF)	digital file 00
"UNLV Official" emails to campus community, 2019 Physical Description: 59 Digital Files (PDF)	digital file 00
"UNLV Official" emails to campus community, 2020 Physical Description: 53 Digital Files (PDF)	digital file 00
"UNLV Official" emails to campus community, 2021 Physical Description: 21 Digital Files (PDF)	digital file 00
"UNLV Official" emails to campus community, 2022 Physical Description: 17 Digital Files (PDF)	digital file 00
"UNLV Official" emails to campus community, 2023 Physical Description: 7 Digital Files (PDF)	digital file 00
"UNLV Official" emails to campus community, 2024	

Physical Description: 7 Digital Files (PDF)

digital
file 00

"UNLV Official" emails to campus community, 2026

Physical Description: 22 Digital Files (PDF)

digital
file 00