



Guide to the Tropicana Hotel and Casino Records

This finding aid was created by UNLV Special Collections and Archives staff. This copy was published on August 08, 2024. Please contact special.collections@unlv.edu for questions regarding this collection.

Persistent URL for this finding aid: <http://n2t.net/ark:/62930/f15r4r>

© 2024 The Regents of the University of Nevada. All rights reserved.

**University of Nevada, Las Vegas. University Libraries. Special
Collections and Archives.**

Box 457010

4505 S. Maryland Parkway

Las Vegas, Nevada 89154-7010

special.collections@unlv.edu

Table of Contents

Summary Information	3
Scope and Contents Note	3
Arrangement	4
Administrative Information	4
Related Materials	5
Names and Subjects	5
Collection Inventory	5

Summary Information

Repository:	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
Creator:	Tropicana Hotel (Las Vegas, Nev.)
Title:	Tropicana Hotel and Casino Records
ID:	MS-01186
Date [inclusive]:	1956 to 2024
Physical Description:	9.03 Cubic Feet (5 boxes, 15 architectural rolls)
Physical Description:	8.61 Linear Feet
Physical Description:	1,903 Digital Files (8.525 GB) AI, APP, CSS, DOCX, EOT, EPS, EXE, GIF, HTML, ICNS, JPG, JS, LPROJ, MP3, MP4, NIB, OTF, PDF, PDF/A, PLIST, PNG, PPTX, RSRC, RTF, STRINGS, SVG, SWF, SWZ, TIF, TTF, TXT, WMV, WOFF, WOFF2, XLSX, ZIP
Language of the Material:	English
Abstract:	The Tropicana Hotel and Casino Records (1956-2024) contain operational records, promotional material, architectural drawings, and audiovisual recordings related to the hotel/casino general operations.

Preferred Citation

Tropicana Hotel and Casino Records, 1956-2024. MS-01186. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

[^ Return to Table of Contents](#)

Scope and Contents Note

The Tropicana Hotel and Casino Records (1956-2024) contain operational records, promotional material, architectural drawings, and audiovisual recordings related to the hotel/casino general operations.

[^ Return to Table of Contents](#)

Arrangement

Materials are arranged by material type.

[^ Return to Table of Contents](#)

Administrative Information

Access Note

Collection is open for research. Where use copies do not exist, production of use copies is required before access will be granted; this may delay research requests. Advanced notice is required.

Publication Rights

This material is made available to facilitate private study, scholarship, or research. This material is protected by copyright. Users are responsible for determining whether permissions are necessary from rights owners for any intended use and for obtaining all required permissions. Acknowledgement of the UNLV University Libraries is requested. Commercial use of any portion of this material is prohibited. Contact the copyright owner Arik Knowles, for more information.

Acquisition Note

Materials were donated by Arik Knowles (Tropicana General Manager) in 2024; accession number 2024-082.

Appraisal

Acquired by Sarah Quigley, director, as part of UNLV Special Collections and Archives holdings in Las Vegas history. Tammi Kim reviewed and appraised the digital files and removed duplicate and system generated files.

Processing Note

In 2024, Sarah Jones accessioned the collection, rehoused the material, and created the finding aid in ArchivesSpace. Tammi Kim processed the digital files including creating access files and creating the descriptions in ArchivesSpace.

[^ Return to Table of Contents](#)

Related Materials

Related Collections

The following resource may provide additional information related to the materials in this collection:

UNLV Libraries Collection of Tropicana Resorts Publicity and Press Materials, 1958-2010. MS-01006. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada. <http://n2t.net/ark:/62930/f1zd32>

[^ Return to Table of Contents](#)

Names and Subjects

- Casinos (Architecture)
- Entertainment
- Hotel management
- Tropicana Hotel (Las Vegas, Nev.)

Collection Inventory

Title/Description	Containers
Photographs	
Hotel room photos by category: digital files, approximately 2023 to 2024 Physical Description: 353 Digital Files (1.540 GB) JPG, TIF	digital file 00
Images sorted by category and department: digital files, approximately 2007 to 2024 Physical Description: 956 Digital Files (5.620 GB) AI, EPS, GIF, JPG, JS, MP4, PDF, PNG, SWF, TIF, WMV, XLSX Conditions Governing Access: Files within this folder include components that were used to create an e-brochure. The e-brochure can be accessed through running the Tropicana Las Vegas E-Brochure.exe file that is located within the EBROCHURE folder. At this time, the digital files are accessible through the UNLV Special Collections and Archives reading room only. Arrangements must be made in advance to access digital files; please contact Special Collections and Archives for additional information. Scope and Contents: Materials include promotional images, videos, and logos used to advertise the Tropicana's facilities, entertainment,	digital file 00

and food and beverage offerings. Files also include documentation on brand guidelines and a 2016 e-brochure that includes information on the Tropicana's rooms, gaming, event spaces, entertainment, food and beverage, pool, and spa offerings.

Las Vegas Convention and Visitors Authority (LVCVA) historical photos: digital files, approximately 1961 to 2024 Physical Description: 17 Digital Files (0.164 GB) JPG	digital file 00
Miscellaneous photos: digital files, 2022 to 2024 Physical Description: 34 Digital Files (0.016 GB) JPG Scope and Contents: Materials include images of the Tropicana interiors including restaurants, casino floor, spa, and lobby area from 2022. Also included are aerial, exterior, and interior images of the Tropicana after it's closure in April 2024.	digital file 00
Old room photo descriptions: digital files, approximately 1975 to 1995 Physical Description: 6 Digital Files (0.001 GB) JPG, PDF	digital file 00
Pool: digital files, approximately 2023 to 2024 Physical Description: 3 Digital Files (0.016 GB) JPG	digital file 00
Property photos: digital files, approximately 2021 to 2024 Physical Description: 6 Digital Files (0.001 GB) JPG	digital file 00
Tropicana closing party: digital files, 2024 March 31 Physical Description: 363 Digital Files (0.990 GB) JPG	digital file 00
Vintage photos in frames: digital files, 1956 to 2017 Physical Description: 16 Digital Files (0.038 GB) JPG Scope and Contents: Materials include digital images of historical photographs of the Tropicana including the opening of the resort in 1956, aerial photographs of the property, architectural designs, interior photographs, celebrities, and the exterior marquee.	digital file 00
Promotional materials	
"We treat you like a winner" Tropicana Hotel and Casino commercial: digital file, approximately 1985 Physical Description: 1 Digital Files (0.002 GB) MP4	digital file 00
"May Advertising - new Trop showroom announcement" magnetic tape recording, approximately 1970 to 1979 Physical Description: 1 Items	box 04
Wall-hanging Tropicana vinyl banner, approximately 2020 to 2024	roll 18
Internal hotel operations	
Food and Beverage (F&B): digital files, approximately 1985 to 2023 Physical Description: 51 Digital Files (0.042 GB) JPG, PDF Scope and Contents: Materials include menus, information sheets, and standard operating procedure manuals (SOPs) for room service and different room and beverage options for the Tropicana including the	digital file 00

Beach Club, Red Lotus, Robert Irvine's Public House, South Beach food court, and Trago Lounge.

Hospitality: digital files, approximately 2019 to 2022 Physical Description: 14 Digital Files (PDF)	digital file 00
Hotel Culture: digital files, 2010 to 2021 Physical Description: 10 Digital Files (0.021 GB) PDF Scope and Contents: Materials include fliers for staff events, service activities, and staff newsletters such as the "Daily Rave" and "Trop Times."	digital file 00
Hotel Operations: digital files, 2023 to 2024 Physical Description: 38 Digital Files (0.021 GB) PDF, PDF/A Scope and Contents: Materials include daily procedures, checklists, and manuals for various hotel operations including the bell desk, front desk, and house keeping. Also included is a monthly tracking form for full time employee hours.	digital file 00
"Tropicana Las Vegas" in-room guest guidebook, 2023	box 03
Employee thank-you plaques regarding 1 October 2017 response, 2017	box 03
Tropicana guest room and hotel/casino ephemera, approximately 2010 to 2024 Physical Description: 2 Files	box 03
Oakhouse Steakhouse and General Manager training awards, 2012 to 2019 Physical Description: 2 Items	oversized box 05
"Operator Training Manual" binder, 2003 Physical Description: 2 Files	box 02
"Leader's Guide" manual, 2011	box 02
"Hotel Room Descriptions" manual, 2009	box 02
"Housekeeping Department suite and room setup" guides, approximately 2000 to 2019 Physical Description: 2 Files	box 02
"Emergency Response and Evacuation Procedures" binders, 2014, 2019 Physical Description: 2 Files	box 02
"Crisis Management Plan" binder, 2019	box 03
"COVID-19 Reopening Guidelines" binder, 2020 September 14	box 01
"AAA Diamond Rating Program notes" 3-star review notes, 2012	box 01
Sales & Marketing: digital files, 2021 to 2023 Physical Description: 16 Digital Files (0.024 GB) JPG, PDF, PNG	digital file 00
Spa: digital files, approximately 2021 to 2024	digital file 00

Physical Description: 2 Digital Files (PDF)	
Working folder: Tropicana office supplies inventory: digital file, approximately 2024	digital file 00
Physical Description: 1 Digital Files (XLSX)	
Casino: digital files, approximately 2019 to 2024	digital file 00
Physical Description: 3 Digital Files (0.001 GB) PDF	
History: digital files, approximately 2010 to 2014	digital file 00
Physical Description: 4 Digital Files (PDF)	
Related Materials: Materials include a booklet and timeline for the Tropicana's 60th anniversary in 2014 and a guestroom remodel matrix plan created by Moser Architecture Studio in 2010.	
Nikki Beach Las Vegas promotional look book, 2010	box 03
"Final Cut" menu guide book, 2016 to 2017	box 03
Trago Lounge drink menu, 2024	box 03
Architectural drawings and plans	
Tropicana guest room remodel 5000 building: electrical, architectural, and general plans, 2009	roll 06
Physical Description: 22 Sheets	
Tropicana 5000 wing tower guest room, garden suites, and corridor fire alarm plans, 2012 November 15	roll 07
Physical Description: 12 Sheets	
North parking lot construction: civil and architectural plans, 2006 to 2009	roll 08
Physical Description: 18 Sheets	
Tropicana floor plans and 20th level floor plan for Paradise Tower remodel, 2012 to 2014	roll 09
Physical Description: 7 Sheets	
Tropicana Superstar Showroom plans, 1973	roll 10
Physical Description: 39 Sheets	
Tennis Pavilion: various event seating arrangement plans, 1985 to 1997	roll 12
Physical Description: 24 Sheets	
Celebration Lounge remodel proposal plans, 2003	roll 13
Physical Description: 7 Sheets	
Convention Area Grand Ballroom: event seating plans, stage design, and room templates, approximately 1980 to 1999	roll 14
Physical Description: 21 Sheets	
Scope and Contents Note: Includes events such as New Years Eve parties, Wayne Newton show, Employee of the Year celebration, Marco Antonio Muniz show, and general party seating plans.	
Tropicana Grand Ballroom: event seating, remodel plans, and room template, approximately 1980 to 1997	roll 15

Physical Description: 8 Sheets

Scope and Contents Note: Include events such as the Folies Bergere show in 1980 and the Tyson v. Holyfield fight in 1997.

Fontainebleau master floor plan progress prints, 2008 March Physical Description: 20 Sheets	roll 17
Caesars Palace: Phase II proposed alterations and additions to ballroom/ convention center (Marnell), 1979 December Physical Description: 16 Sheets	roll 19
Tiffany Theater lighting plot (blank), approximately 1980 to 1989 Physical Description: 1 Sheets	roll 20
Superstar Theatre plumbing plan (1st floor), approximately 1980 to 1989 Physical Description: 1 Sheets	roll 20
Floor pocket assembly and back box, 1973 Physical Description: 2 Sheets	roll 20
Tropicana Lobby relocation scheme C: plans, 2012 Physical Description: 2 Sheets	roll 20
Tropicana floor plans (Friedmutter Group), 2012 November 30 Physical Description: 2 Sheets	roll 19
"2014 Hotel Room Revenue Enhancement Summary and Plan" binder, 2014	box 01
"Guestroom Remodel 5000/5000 Wing Surplus" binder, 2010 Physical Description: 3 Files	box 01
"Series 100 - Guestroom Remodel Contractor and FF&E Specifications" book, 2017 July 13 Physical Description: 2 Files	box 01 box 02
"The Tropicana Hotel and Casino renovation project" thesis book by Alexandra Castaillac, 2012	box 03
"Tropicana Las Vegas property information" compiled by Marnell Architecture and Penn National Gaming, Inc., 2017 August 02	oversized box 05
"Tropicana Las Vegas corner expansion final concept" book, 2012 November 19	oversized box 05
"Tropicana Guestroom Remodel Matrix" binder, 2010 February 05	box 01
Entertainment and shows	
"Folies Bergere" magnetic tape recordings, approximately 1974 to 1975 Physical Description: 23 Items	box 04
Entertainment: digital files, approximately 1985 to 2021 Physical Description: 9 Digital Files (0.003 GB) JPG, PDF Scope and Contents: Materials include promotional brochures and information sheets for <i>Folies Berge</i> , <i>Legends in Concert</i> , and <i>Purple</i>	digital file 00

Reign. Also included is an entertainment calendar from May 2014 and Tropicana showroom seating layout.