



## Guide to the Junior Mesquite Club Records

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## Summary Information

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<b>Repository:</b>	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
<b>Creator:</b>	Junior Mesquite Club
<b>Title:</b>	Junior Mesquite Club Records
<b>ID:</b>	MS-00444
<b>Date [inclusive]:</b>	1962-1998
<b>Physical Description:</b>	6.2 Linear Feet (11 boxes and 2 oversize boxes)
<b>Language of the Material:</b>	English
<b>Abstract:</b>	This collection comprises records of the Junior Mesquite Club, a womens service organization in operation from 1962 to 1998 in Las Vegas, Nevada. Included are board and membership minutes, correspondence, newsletters, photographs, and reports on the philanthropic efforts of the club. A collection of scrapbooks also chronicle yearly events.

### Preferred Citation

Junior Mesquite Club Records, 1962-1998. MS-00444. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

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## Historical Note

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The Mesquite Club, a womens service organization, established a Junior Mesquite Club branch in Las Vegas, Nevada in 1962 for women between the ages of 21 and 40 interested in social activities and community service. An advisor from the Mesquite Club attends the Board of Directors meetings for the Junior Mesquite club. The Junior Mesquite Club has its own officers, fundraisers, and charitable projects. It is affiliated with the Nevada Federation of Women's Clubs and the General Federation of Women's Clubs.

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## Scope and Contents Note

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This collection comprises records of the Junior Mesquite Club, a womens service organization in operation from 1962 to 1998 in Las Vegas, Nevada. Included are board and membership minutes, correspondence, newsletters, photographs, and reports on the philanthropic efforts of the club. A collection of scrapbooks also chronicle yearly events.

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## Arrangement

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This collection is organized into four series:

- I. Meetings and reports, 1963-1997
- II. Community outreach, 1979-1997
- III. Communication, 1982-1996
- IV. Scrapbooks, 1974-1998

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## Administrative Information

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### Access

Collection is open for research.

### Publication Rights

Materials in this collection may be protected by copyrights and other rights. See [Reproductions and Use](#) on the UNLV Special Collections and Archives website for more information about reproductions and permissions to publish.

### Acquisition Note

Materials were donated in 2002 by Cynthia Graves, Junior Mesquite President; Acquisition number: 2002-007.

### Processing Note

Material was inventoried by Su Kim Chung in 2001 and processed by Joyce Moore in 2013. In 2014, as part of a legacy finding aid conversion project, Dallas Reiber revised and enhanced

the collection description to bring it into compliance with current professional standards. Subsequently Dallas Reiber entered the data into ArchivesSpace.

## Revision Description

The finding aid was revised by Dallas Reiber to bring it into compliance with DACS. July 2014

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## Names and Subjects

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- Mesquite Club (Las Vegas, Nev.) -- History
- Mesquite Valley (Nev.) -- History

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## Collection Inventory

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### Meeting and reports, 1963-1997

Physical Description: 2 Linear Feet (5 boxes)

Scope and Contents Note: Materials contain board meeting notes, annual secretary reports, program reports, and year end reports from 1963 to 1997.

Arrangement Note: Records are arranged chronologically.

Title/Description	Containers	
Board Meetings, 1963-1969	box 01	folder 01
Board Meetings, 1969-1974	box 01	folder 02
Board Meetings, 1974-1977	box 01	folder 03
Board Meetings , 1975-1980	box 01	folder 04
Board Meetings, 1977-1982	box 01	folder 05
Board Meetings, 1981-1983	box 01	folder 06
Board Meetings, 1982-1985	box 02	folder 01
Board Meetings, 1983-1985	box 02	folder 02
Board Meetings, 1991-1994		

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	box 02	folder 03
Board Meetings, 1994	box 02	folder 04
Board Meetings, 1996	box 02	folder 05
Board Meetings, 1996-1997	box 02	folder 06
Minutes, 1962-1964	box 03	folder 01
Minutes, 1964-1966	box 03	folder 02
Minutes, 1966-1971	box 03	folder 03
Minutes, 1971-1974	box 03	folder 04
Minutes, 1986-1990	box 03	folder 05
Minutes, 1989-1991	box 03	folder 06
Minutes, 1991-1994	box 03	folder 07
Minutes, 1996-1997	box 03	folder 08
Annual Secretary Reports, 1993-1994	box 04	folder 01
Annual Secretary Reports, 1994-1995	box 04	folder 02
Annual Secretary Reports, 1995-1996	box 04	folder 03
Annual Secretary Reports, 1996-1997	box 04	folder 04
Budget Report, 1993-1994	box 04	folder 05
Conservation Committee Reports, 1989-1990	box 04	folder 06
Education Committee Reports, 1995-1996	box 04	folder 07
Corresponding secretary's responsibilities, 1991-1992	box 04	folder 08
Financial Report, 1989		

	box 04	folder 09
General Federation of Women's clubs Annual Report, 1996-1997	box 04	folder 10
Hospitality Committee Reports, 1979-1980;1995-1996	box 04	folder 11
Membership Report, 1988-1989	box 04	folder 12
Membership Report, 1990-1993	box 04	folder 13
Membership Report, 1997-1998	box 04	folder 14
Program Reports, 1969-1989	box 05	folder 01
Program Reports, 1989-1994	box 05	folder 02
Public Affairs Reports, 1981-1986	box 05	folder 03
Publicity chairman responsibilities, 1981-1998	box 05	folder 04
Sunshine Report duties , 1983-1984	box 05	folder 05
Treasurer records, undated	box 05	folder 06
Treasurer reports, 1987-1992	box 05	folder 07
Ways and Means Committee Reports, 1991-1997	box 05	folder 08
Year-end Reports, 1990-1991	box 05	folder 09
Year-end Reports, 1991-1992	box 05	folder 10
Year-end Reports, 1992-1993	box 05	folder 11
Year-end Reports, 1993	box 05	folder 12

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## Community Outreach, 1979-1997

Physical Description: 0.6 Linear Feet (2 boxes)

Scope and Contents Note: Materials contain files documenting art auctions, child abuse programs, and community improvement programs from 1979 to 1997.

Arrangement Note: Records are arranged chronologically.

Title/Description	Containers	
Art Auctions, 1979-1985	box 06	folder 01
Art Auctions, 1985	box 06	folder 02
Art Auctions, 1986	box 06	folder 03
Art Auctions, 1997	box 06	folder 04
Art Auctions, Committee Report, 1993-1994	box 06	folder 05
Child Abuse Program, 1984-1997	box 06	folder 06
Christmas Giftwrap Reports, 1983-1986	box 06	folder 07
Christmas Giftwrap Reports, 1983-1987	box 06	folder 08
Community Improvement Program, 1997	box 07	folder 01
Homelife, 1983-1996	box 07	folder 02
Living Nativity, 1968	box 07	folder 03

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## Communication, 1982-1996

Physical Description: 0.6 Linear Feet (2 boxes)

Scope and Contents Note: Materials contain mailing lists, news letters, and social committee chair reports from 1982 to 1996.

Arrangement Note: Records are arranged chronologically.

Title/Description	Containers	
Correspondence: incoming, 1996	box 08	folder 01
Mailing lists, 1984-1985	box 08	folder 02
Newsletters, 1982-1983	box 08	folder 03
Newsletters, 1988-1989		



	box 08	folder 04
Newsletters, 1989-1990	box 08	folder 05
Newsletters, 1990-1991	box 08	folder 06
Newsletters, 1991-1992	box 08	folder 07
Will Beckeley Elementary School thank you's, 1996	box 09	folder 01
Social Committee Chair Reports, 1989-1998	box 09	folder 02

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## Scrapbooks, 1974-1998

Physical Description: 3 Linear Feet (Two boxes and two oversize boxes)

Scope and Contents Note: Records contain scrapbooks from 1974 to 1998.

Arrangement Note: Records are arranged chronologically.

Title/Description	Containers	
Scrapbook: certificates, undated	box 10	folder 01
Scrapbook: certificates of achievements, 1974-1998	box 10	folder 02
Scrapbook, 1982-1983	box 10	folder 03
Scrapbook, 1984-1985	box 10	folder 04
Scrapbook, 1989-1990	box 10	folder 05
Scrapbook, 1962	oversized box 11	folder 01
Scrapbook, 1966-1967	oversized box 11	folder 02
Scrapbook, 1970-1971	oversized box 11	folder 03
Scrapbook, 1964-1974	oversized box 12	folder 01
Scrapbook, 1976		

oversized folder  
box 12 02

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