

EMPLOYMENT



**HOUSING AUTHORITY
CLARK COUNTY, NEVADA**

5390 EAST FLAMINGO ROAD • LAS VEGAS, NEVADA 89122-5338
PHONE (702) 922-1550 • FAX (702) 922-1626

SENIOR ACCOUNTANT

Performs a variety of advanced journey level professional and technical duties involved in the general accounting, recording and reporting of financial transactions in the areas of payroll, employee benefits, internal auditing, liability and property damage insurance, investments, and related matters; to review accounting records for accuracy; and to prepare financial reports, statements and special financial analyses for reports.

Minimum Qualifications:

Experience:

Ten years of increasingly difficult and responsible public finance or governmental accounting exp.

Training:

Bachelors degree from an accredited college or university with major work in accounting preferred or ten years of increasingly equivalent experience with major course work in accounting, public or business administration, or a related field.

This position pays **\$1,977.14 Bi-weekly, Range 58, Step 1**

Application and resume must be received by **4:00 PM on Friday, March 23, 2007**, at the Clark County Housing Authority, 5390 East Flamingo Road, Las Vegas, NV 89122-5335. Resumes are **not** accepted in lieu of applications. For additional information visit our website www.haccnv.org.

SCREENING PROCESS: The selection process will consist of an application screening for minimum qualifications.
ADA/EO/AA

Published Las Vegas Sentinel-Voice — March 15, 2007

**TO PLACE YOUR
CLASSIFIED ADS,
LEGAL NOTICES AND
EMPLOYMENT ADS
JUST CALL (702) 380-8100**

VAULT ATTENDANT

The Regional Transportation Commission of Southern Nevada (RTC) is currently recruiting for a Vault Attendant.

DUTIES: Provides information and assistance to customers. Evaluates patrons for Reduced Fare eligibility; operates identification equipment to prepare identification cards for Reduced Fare patrons. Uses various Transit related materials to provide information to the public about routes, fares and policies. Receives, sorts, audits and counts cash revenues; sorts, straightens, straps and bags currency in accordance with established Federal Reserve Guidelines; sorts and bags coins and tokens and prepares them for bank deposit. Totals and posts cash receipts. Prepares all coin and currency for pick-up by the armored carrier services for delivery to the bank.

Salary Range: **\$29,286.61 - \$45,376.03**
Position Closes: Friday, March 23, 2007 (limit to the first 150 apps)

For more information or to apply on-line please visit www.rtcsnv.com

RTC is an Equal Opportunity/Affirmative Action Employer

(702) 676-1500 • TDD (702) 676-1834 • www.rtcsnv.com

TRANSIT WORKER

The Regional Transportation Commission of Southern Nevada (RTC) is currently recruiting for a Transit Worker.

DUTIES: Extracts data from farebox computer using probe and applicable equipment. Empties contents of cashboxes into main vault; returns cashbox to coach and reinstalls. Reports any visible defects or problems to supervisors. Displays signs on coaches. Reloads Transfer Reading/Issuing machine (TRIM) with ticket stock. Moves vault receivers from one location to another. May be assigned other duties of a similar nature. Contributes to the efficiency of the division by making recommendations and/or suggestions to improve general procedures related to work assignments. Performs similar related work as assigned. May be required to operate personal or RTC vehicle in the course of work.

Salary Range: **\$25,105.60 - \$38,896.00**
Position Closes: Friday, March 23, 2007 (limit to the first 100 apps)

For more information or to apply on-line please visit www.rtcsnv.com

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EXECUTIVE ASSISTANT

Performs a variety of highly responsible, confidential, and complex, secretarial, administrative and office management duties in support of the Executive Director's office, coordinate support functions within the Executive Director's office, and to provide secretarial support to the Board of Commissioners.

Minimum Qualifications:

Experience:

Five years of responsible secretarial and administrative experience including office management experience.

Training:

Associates degree required in business, administration, management or related field.

This position pays **\$1,791.18 Bi-weekly, Range 54, Step 1**

Application and resume must be received by **4:00 PM on Friday, March 23, 2007**, at the Clark County Housing Authority, 5390 East Flamingo Road, Las Vegas, NV 89122-5335. Resumes are **not** accepted in lieu of applications. For additional information visit our website www.haccnv.org.

SCREENING PROCESS: The selection process will consist of an application screening for minimum qualifications.

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OCCUPANCY SPECIALIST

MINIMUM QUALIFICATIONS:

Performs a variety of technical and clerical duties involved in the determination of initial and continuing eligibility for Section 8 programs participation; to interview individuals; and to prepare and process necessary documentation. High school graduate, supplemented by specialized training in counseling, social science, public administration or related field plus 3 years of technical experience including experience working in public social service agencies or private property management firms with emphasis on interview techniques and case management.

This position pays \$1,399.27 bi-weekly.

Recruitment requirements: Completed Housing Authority Application and resume. Visit our website www.haccnv.org to download employment application. **Resumes are not accepted in lieu applications. NO PHONE CALLS PLEASE.**

Application packets will be received until further notice at the Clark County Housing Authority, 5390 East Flamingo Road, Las Vegas, NV 89122-5335.

ADA/EO/AA EMPLOYER

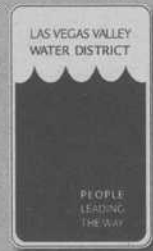
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UTILITIES

The Las Vegas Valley Water District

OPPORTUNITIES AVAILABLE

If you are a progressive, resourceful individual who would like to put your unique skills to work, LVVWD would like to hear from you!



LVVWD PROVIDES
OUTSTANDING
BENEFITS, VALUES
DIVERSITY AND
SUSTAINS A
DYNAMIC WORK
ENVIRONMENT

PRESERVE LEAD GARDENS WORKER/PRESERVE GARDENS WORKER I/II

Performs duties involved in the horticulture, greenhouse, landscaping, cultivation, maintenance & operations for Springs Preserve. Installs, repairs & maintains irrigation systems; maintains appearance of grounds & facilities; participates in water conservation education & public awareness programs; provides horticultural assistance to staff & visitors; assists with native plant propagation, salvage programs & native seed repository; may provide lead work direction to other gardens workers. Please see specific experience and education requirements for this position in the job posting/application package. Salary: \$18.02 hourly (Lead), \$14.79 hourly (II Level), \$11.06 hourly (I Level). Filing deadline: Open until filled.

SENIOR DESIGNER

Performs as an advanced journey-level technician in the engineering support series. Incumbents prepare engineering drawings for complex and/or major engineering planning and construction projects. Incumbents develop construction and research project site and field surveys; reviews accuracy of documentation of design drawings; provides lead direction and review the work of other employees performing design and drafting assignments; participates with civil engineers in construction estimates and contract specifications. Develops manual and AutoCAD drafting guidelines. Please see specific experience and education requirements for this position in the job posting/application package. Salary: \$24.75 hourly. Filing Deadline: Open until filled.

PUBLIC INFORMATION COORDINATOR – LIMITED TERM

Plans, develops and carries out the full scope of assigned public information, public outreach and public involvement projects and activities to achieve District and Southern Nevada Water Authority goals and objectives; serves as liaison to and/or represents the District/Authority in meetings with other entities, business and community groups, industry associations and the media; creates a wide variety of print and other materials for use in public information and internal communication programs; and performs related duties as assigned. Please see specific experience and education requirements for this position in the job posting/application package. Salary: \$66,688 annually. Filing Deadline: Open until filled.

SECURITY SYSTEM SUPERVISOR

The ideal candidate will possess substantial protective experience in such areas as museums, entertainment parks or other venues which include indoor and outdoor activities; highly developed customer service skills and an excellent record as a security professional. Please see specific experience and education requirements for this position in the full job posting/application package. Salary: \$63,507-\$71,466 annually, DOQ. Filing Deadline: 8am, 3-30-07.

Visit www.lvvwd.com to complete an application or apply in person at
1001 S. Valley View Blvd. Las Vegas, NV 89153. (702) 258-3933 / (800) 252-2011. AA/EOE/MFD



**ALWAYS ACCEPTING APPLICATIONS
FOR THE FOLLOWING POSITIONS:**

- Prep Cooks
- Food Servers
- Bus Persons
- Kitchen Helpers
- Line Cooks
- Dining Room Runners
- Keno Runner/Writers
- 21 Dealers
- Dice Dealers
- Security Officer
- Poker Prop Players

Please go to www.jobflash.com/boyd for a complete listing of openings.

5111 Boulder Highway, Las Vegas, NV 89122
APPLY AT WWW.JOBFLASH.COM/BOYD
OR CALL 1-866-JOB-BOYD
Equal Opportunity Employer