

CLASSIFIED ADVERTISING

EMPLOYMENT

Receptionist

107.5 X-treme Radio is seeking a full time receptionist. Candidate must possess strong verbal skills, able to handle multiple phone lines and numerous interruptions. Administrative skills are helpful. Please send resume with references and Ref. Job #RECP222.827 to: Infinity Broadcasting, Human Resources, Dept. 6655 West Sahara Ave. D-208, LV, NV 89146. Infinity Broadcasting is an Equal Opportunity Employer. Women and minorities are encouraged to apply.
Published: Las Vegas Sentinel-Voice 09/02/99

MEDICAL BILLING

Immediate openings FT/PT. No Experience needed. Will train. Data entry for doctors. PC required. Up to 50K per year. (888) 587-2624 ext.636. Published: Las Vegas Sentinel-Voice 09/02/99

IT PAYS TO ADVERTISE CALL NOW 380-8100

ECONOMIC OPPORTUNITY BOARD EXECUTIVE DIRECTOR

The Economic Opportunity Board of Clark County, a private non-profit social service agency, is recruiting for the position of Executive Director. The Executive Director is responsible to the Economic Opportunity Board of Trustees for the administration of the affairs of the Board. Qualified applicants must have a Master's Degree, or Equivalent, in Sociology or Social Work, Business Administration, Public Administration or a related field, and a minimum of seven (7) years in an Organization/Community Action Agency in a position equivalent to a Deputy or Executive Director. Background investigations will be conducted on top candidates. Salary: \$70,624 - \$82,368 Annual, D.O.Q. with excellent benefits.

Completed applications/Resumés, with three (3) job references will be accepted until 4:00 p.m., Tuesday, September 13, 1999 at EOB Human Resources Department, 2228 Comstock Drive, North Las Vegas, NV 89032-3536.

Resumés may be faxed or submitted as e-mail attachments to: David M. Sanchez, Human Resources Manager at dsanchez@vegas.infi.net. EOB Web Site: <http://www.eobcc.org> (702) 647-7339 FAX. For information call (702) 647-1890.

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER
Published: Las Vegas Sentinel-Voice — September 21 1999

ECONOMIC OPPORTUNITY BOARD OF CLARK COUNTY FAMILY SERVICE WORKER I

Works with Head Start families to promote self-improvement and assist them in accessing community services. Requires High School Diploma or GED equivalent. Must be able to obtain a childcare/food handler health card from Clark County Health Department, and a child care work permit (Sheriff's card - FBI check). Requires Nevada Driver's license, and reliable transportation available for use during working hours with liability insurance. AA or BA in social work desirable. Position requires 40 hours per week, 43 weeks annually at \$8.00 hourly D.O.Q. **BI-Lingual (English/Spanish) preferred.**

Resumes will be accepted until 4:00 p.m., Thursday, September 16, 1999, at EOB Human Resources Department, 2228 Comstock Dr., No. Las Vegas, NV 89030.

AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER
Published Las Vegas Sentinel-Voice — September 2, 1999

LEGAL NOTICES

LAS VEGAS PAVING CORPORATION

Request sub bids and material quotations from ALL qualified subcontractors and suppliers including MBE, DBE, WBE, SBE, SBDE and SMBE on the following project:

MAINTAIN / REPAIR PAVEMENT NELLIS AFB & INDIAN SPRINGS AFB
OWNER: US Air Force

BID DATE: September 13, 1999, 2:00 p.m.

Please Contact:

LAS VEGAS PAVING CORPORATION

Attn: Brian Parker

4420 So. Decatur Blvd, Las Vegas, NV 89103

Phone: (702) 251-5800 Fax: (702) 251-4891

We are an equal opportunity employer

NV Lic. #005507 A & B

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LEGAL NOTICES

LAS VEGAS VALLEY WATER DISTRICT

INVITATION TO BID — BID NO. 4508-99

CURRENT PRODUCTION MODEL PORTABLE GENERATOR

FURNISH AND DELIVER ONE (1) CURRENT PRODUCTION MODEL PORTABLE GENERATOR WITH THE OPTION TO BUY ADDITIONAL UNITS THROUGH DECEMBER 31, 1999 OR THE AVAILABILITY OF THE CURRENT PRODUCTION MODEL YEAR, F.O.B. DESTINATION, IN ACCORDANCE WITH THE BID SPECIFICATIONS AND CONDITIONS. CONTACT HERMAN EVERETT, (702) 258-3199, FOR MORE INFORMATION.

The Bid package is available at the Las Vegas Valley Water District. A Prebid Conference is scheduled for September 17, 1999, 10:00 a.m. at: The Las Vegas Valley Water District, Conference Room Meade 1, 1001 S. Valley View Boulevard, Las Vegas, NV 89153.

Bids will be accepted at the Clark County Government Center, 500 South Grand Central Parkway, General Services Department, Purchasing and Contracts Division, Fourth Floor, Las Vegas, NV 89106 on, or before September 28, 1999 at 3:00 p.m.

BOARD OF DIRECTORS
LAS VEGAS VALLEY WATER DISTRICT

Published: Las Vegas Sentinel-Voice — September 2, 1999

CITY OF LAS VEGAS

INVITATION TO BID
BID NO. 000005-TC

ANNUAL XEROX COPIER SUPPLIES

SCOPE OF WORK: THIS IS AN ANNUAL REQUIREMENTS CONTRACT TO FURNISH AND DELIVER 5090 AND 5765 COPIER SUPPLIES, F.O.B. DESTINATION, FREIGHT PREPAID, FOR THE PERIOD FROM DATE OF AWARD THROUGH OCTOBER 31, 2000, WITH FOUR (4) ONE-YEAR OPTIONS TO RENEW.

PRE-BID CONFERENCE: Will be held on September 7, 1999, at 9:00 a.m. in the Purchasing and Contracts Division Conference Room, First Floor, City Hall Complex, 400 East Stewart Avenue. The purpose of this conference is to discuss the specifications and any prospective bidders' concerns and the City of Las Vegas' Minority, Women-Owned and Disabled Veterans' Business Enterprise Policy.

BID OPENING: All bids must be received in the office of the City Clerk, First Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, NV 89101-2986, prior to 3:00 p.m., on September 21, 1999. Bids stamped after the designated time will be returned to the Bidder unopened. Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division. Any questions regarding this solicitation should be referred to Tracey Crockett at (702) 229-6231.

Prospective bidders are hereby notified that this Invitation to Bid and all related bidding documents will be made available on a Telecommunication Device for the Deaf (TDD) or in an alternate format (audio or Braille) upon request to the Purchasing and Contracts Division, Telephone Number (702) 229-6231 or (702) 386-9108 (TDD).

FOR COMPLETE INFORMATION OF FUTURE FORMAL BIDS AND QUOTATIONS, CALL THE BID HOTLINE AT 383-0889 OR VISIT OUR WEB SITE AT www.ci.las-vegas.nv.us/bids.html
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CLARK COUNTY, NEVADA

REQUEST FOR PROFESSIONAL SERVICE PROVIDERS

Clark County requests Statements of Qualifications (SOQ) from firms to provide various professional engineering, surveying, architectural, and related services for General Services and Public Works projects during the period of May 1, 2000, to October 31, 2001. Firms responding should: (1) have an office located in Clark County, Nevada; and (2) be prepared to perform the majority of any work offered in Clark County, Nevada.

From September 13, 1999 to December 3, 1999, an informational package is available from the Clark County Public Works Capital Improvement Project (CIP) Coordinator at 500 South Grand Central Parkway, 1st Floor, Las Vegas, Nevada 89155. This package describes the types of services and works requested, qualifications desired for each service and work, the combination of services required for each type of work, and the application requirements and forms. Interested firms must pick up these packages in person or arrange for the sending of the package at the firm's expense. IBM-compatible microcomputer disks containing all the required forms are also available in a variety of software formats. Please contact the CIP Coordinator at (702) 455-6008 for further information on how to obtain microcomputer disks.

Selection is based upon evaluation of the following factors: (1) The firm's qualifications and experiences to provide the desired services; (2) Experience and qualifications of the firm's employees to perform the desired services; (3) The firm's equipment resources; and (4) Past history of providing similar services in the last five years.

All submittals are evaluated and ranked for each type of service proposed on and for the several types of services needed to complete a specific kind of project. The final rankings are presented to the

Board of County Commissioners for approval. It is mandatory for interested firms to obtain the informational package and submit materials according to the instructions and on the forms provided in the informational package. Only properly completed SOQs will be considered.

Interested firms must complete and submit five copies of their SOQ. Each copy of the submittal must be in its own three-ring binder. Submittals will be accepted only from 8:00 a.m. to 5:00 p.m. on December 3, 1999. Submittals sent by the U.S. Postal Service or hand delivered should be sent to the CIP Coordinator, Public Works Department, Clark County Government Center, 500 South Grand Central Parkway, Public Works Customer Service Center, 1st Floor, P.O. Box 554000, Las Vegas, Nevada 89155-4000. For submittals by non-United States Postal Service carriers (such as UPS and Federal Express) should be sent to the CIP Coordinator, Public Works Department, Clark County Government Center, 500 South Grand Central Parkway, Public Works Customer Service Center, 1st Floor, Las Vegas, Nevada 89106. SOQs received before or after the specified date and time will not be considered.

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CITY OF LAS VEGAS

INVITATION TO BID
BID NO. 99.1730.17-LED

1998-1999 STREET REHABILITATION HUNTRIDGE NEIGHBORHOOD PHASE 4

SCOPE OF WORK: WORK WILL BE PERFORMED ON THIRTEENTH STREET — BETWEEN OAKY BOULEVARD AND FRANKLIN AVENUE; ON GRIFFITH AVENUE, BRACKEN AVENUE, SWEENEY AVENUE, AND WENGERT AVENUE — BETWEEN THIRTEENTH STREET AND FIFTEENTH STREET. THE WORK WILL GENERALLY CONSIST OF REMOVAL AND RECONSTRUCTION OF PAVEMENT, CURB AND GUTTER, AND SIDEWALK; INSTALLATION OF STREETLIGHT CONDUIT SYSTEM; CONSTRUCTION OF SIDEWALK RAMPS AND OTHER RELATED ITEMS OF WORK.

The estimated monetary range of the project is: \$900,000.00 to \$1,000,000.00

PWP-CL-1999-981

PRE-BID CONFERENCE: Will be held on September 15, 1999, at 10:00 a.m. in the Purchasing and Contracts Division Conference Room, First Floor, City Hall Complex, 400 East Stewart Avenue. The purpose of this conference is to discuss the specifications and any prospective bidders' concerns and the City of Las Vegas' Minority, Women-Owned and Disabled Veterans' Business Enterprise Policy.

BID OPENING: All bids must be received in the office of the City Clerk, First Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, NV 89101-2986, prior to 3:00 p.m., on September 24, 1999. Bids stamped after the designated time will be returned to the Bidder unopened. Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division.

DOCUMENTS CAN BE OBTAINED: Bid documents will be available on September 2, 1999, and may be obtained at the Office of the Purchasing and Contracts Division, for a non-refundable charge of \$25.00. If documents are to be mailed, there will be a \$5.00 postage and handling fee. Checks are to be made payable to City Treasurer, City of Las Vegas. Any questions regarding this solicitation should be referred to Lloyd Davis at (702) 229-6231. Any technical questions should be referred to Jerry Turner, P.E. at (702) 229-2453.

Prospective bidders are hereby notified that this Invitation to Bid and all related bidding documents will be made available on a Telecommunication Device for the Deaf (TDD) or in an alternate format (audio or Braille) upon request to the Purchasing and Contracts Division, Telephone Number (702) 229-6231 or (702) 386-9108 (TDD).

FOR COMPLETE INFORMATION OF FUTURE FORMAL BIDS AND QUOTATIONS, CALL THE BID HOTLINE AT 383-0889 OR VISIT OUR WEB SITE AT www.ci.las-vegas.nv.us/bids.html
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PROJECT NOTICE

**LAS VEGAS VALLEY WATER DISTRICT
CONTRACT NO. 956**

PAINTING PROJECT FOR VARIOUS WELLS, PUMPING STATIONS, AND TANKS

PUBLIC WORKS PROJECT NO. CL-2000-25

PROJECT SCOPE: THE SITE OF THE WORK IS LOCATED AT MULTIPLE LOCATIONS THROUGHOUT LAS VEGAS, NEVADA. THE PROJECT CONSISTS OF CLEANING AND PAINTING OF NEW PIPING, ALONG WITH CLEANING AND REPAINTING OF EXISTING PUMPS, MOTORS, TANKS, APPURTENANCES, BUILDINGS, AND MISCELLANEOUS ITEMS AT DIFFERENT SITES.

PRE-BID: Friday, September 10, 1999 at 10:00 a.m. at the Las Vegas Valley Water District Mead 1 Conference Room, 1001 South Valley View Boulevard, Las Vegas, Nevada.

BID OPENING: Tuesday, October 5, 1999 at 2:15 p.m. at the Las Vegas Valley Water District Mead 1 Conference Room, 1001 South Valley View Boulevard, Las Vegas, Nevada.

PLANS AND SPECIFICATIONS: Contract Document Volumes consisting of contract documents, specifications and reduced drawings together with a set of full-size drawings may be obtained at the Purchasing Office of the Las Vegas Valley Water District, (702) 258-3200, for the non-refundable cost of \$25.00. If documents are to be mailed, bidders may have the mailing expedited by providing with their check the name of the express mail carrier with account number to be charged. If not specified, the documents shall be mailed via United Parcel Service ground with a non-refundable charge of \$20.00. Checks must be received at the above-mentioned office and shall be payable to the "Las Vegas Valley Water District."

Hearing impaired individuals may request documents and obtain information by contacting T/TDD: Relay Nevada toll-free at (800) 326-6868. Information on current projects, bid invitations, plan holders list, bid openings, and project awards may be obtained via the Las Vegas Valley Water District's Fax Vault 24-hour hotline at (702) 455-5428. Proposals shall be submitted on the sheets bound in the Contract Documents Volume, and the complete Contract Documents Volume shall be submitted to comprise a complete bid.
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CITY OF LAS VEGAS

INVITATION TO BID
BID NO. 000019-TG

TRIPOD AND ACCESSORIES

SCOPE OF WORK: The City of Las Vegas is soliciting bids from qualified bidders to furnish and deliver Tripods and Accessories, F.O.B. Destination, Freight Prepaid to the City of Las Vegas Video Productions Training Center, 633 N. Mojave Rd., Las Vegas, NV 89101.

BID OPENING: All bids must be received in the office of the City Clerk, First Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, NV 89101-2986, prior to 3:00 p.m., on September 17, 1999. Bids stamped after the designated time will be returned to the Bidder unopened. Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division. Any questions regarding this solicitation should be referred to Anthony Green, at (702) 229-6231.

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FOR YOUR CONVENIENCE, JUST FAX YOUR CLASSIFIEDS AND LEGAL NOTICES TO 380-8102 OR CALL 380-8100