

CLASSIFIED ADVERTISING

EMPLOYMENT

EXECUTIVE DIRECTOR

Westside New Pioneers CDC seeks director responsible for carrying out its non-profit affordable housing development mission under the direction of the Board. Must be able to manage team of professionals — architect, contractors, attorneys, lenders, etc. — undertaking housing dev. projects. Assists Board in future project planning & dev. Maintain good relations with funders, community leaders, neighborhood residents, & homebuyers. *Requires:* BA/BS degree in business or other relevant field or equivalent combination of experience & education; strong communication, management & people skills. *Prefer:* 4 years of responsible community development work experience. Knowledgeable in public housing program. *Annual salary:* \$30,000-\$35,000 + performance incentives. *Send letter and resume to:* WNPCCDC, PO Box 24002, Las Vegas, NV 89101. *Published: Las Vegas Sentinel-Voice — June 4, 1998*

EXECUTIVE DIRECTOR

East Las Vegas COC seeks director responsible for carrying out its non-profit affordable housing and neighborhood empowerment mission under Board direction. Must be able to manage project team consisting of an architect, contractors, attorneys, housing counselors and others toward the successful completion of 40 new affordable homes. Assist Board in future project planning and dev. Maintain effective relationships with funders, lenders, community & governmental leaders, neighborhood residents, & homebuyers. *Requires:* BA/BS degree in business or other related field or equivalent combination of education and relevant experience. Strong communication, management & people skills. *Prefer:* Two additional years of responsible community development and/or financial accounting or management experience. *Salary:* \$30,000-\$35,000, plus performance incentives. *Send letter and resume to:* East Las Vegas COC, PO Box 24031, Las Vegas, NV 89101. *Published: Las Vegas Sentinel-Voice — June 4, 1998*

CITY OF RENO, NEVADA

Equal Employment Opportunity Manager

The professional will be responsible for the successful development and implementation of the City's equal employment opportunity and diversity action programs. Excellent salary and benefit package.

Filing deadline: July 10, 1998

To obtain an application packet with details of the position, contact:

City of Reno
Department of Human Resources
P.O. Box 1900, Reno, NV 89505
(702) 334-2285 Fax (702) 334-2045
EOE / ADA

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CITY OF NORTH LAS VEGAS

SCHOOL CROSSING GUARD COORDINATOR Salary Range 12: \$23,133-\$32,617

There is an opening for the position of School Crossing Guard Coordinator in the Police Department. Min. req. are a high school diploma or equivalent plus two yrs. responsible experience in program coordination, including one year of experience at the level of a program leader. Must possess a NV Class C driver's license and maintain satisfactory motor vehicle record. Must be able to work any shift/days of week. (See Class Specification posted in Human Resources for details.)

Filing opens 7:00 a.m., Tuesday, June 2, 1998. All completed applications and substantiating documents must be received by 5:00 p.m., Friday, June 19, 1998. (Resumes without an application, faxed materials or postmark date NOT accepted.)

APPLY: CITY OF NORTH LAS VEGAS
HUMAN RESOURCES DEPARTMENT
2200 Civic Center Drive
North Las Vegas, Nevada 89030
(702) 633-1500

Monday - Friday; 7 AM - 6 PM
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
We hire only those individuals authorized to work in the U.S.

Published: Las Vegas Sentinel-Voice — June 4, 1998

PROGRAM DIRECTOR

KXNT/ARS, Las Vegas is seeking an experienced Program Director. Required skills include recruiting training, motivating, critiquing on-air and support staff for news, talk, sports and production, negotiating with syndicators and other service providers; working closely with sales and marketing liason to university sport franchises; strong Arbitron, format and imaging skills; and most importantly someone with a vision who "gets it."

If you hear it in your head, send resume and anything else you think will get you the job to the address below:

American Radio Systems
Human Resources
Job #PD8405.16
6655 W. Sahara, Suite D-208
Las Vegas, NV 89102
Fax (702) 889-7337
OR CALL OUR JOB LINE
702-889-7JOB

American Radio Systems is an Equal Opportunity Employer. Women and Minorities are encouraged to apply.

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ACCOUNT EXECUTIVES

KFSN-AM and KXNT-AM of Las Vegas is looking for entry level and Senior Account Executives with experience in Advertising Sales. If you're a goal oriented person who is used to out-producing others with whom you work with or compete; a persistent person who sees projects through their completion; a person who naturally builds trust with the people that you meet, a person who is willing to do what it takes to overachieve:

Send resume tot the address to the address listed below:

American Radio Systems
Human Resources
Job #AE8-4011406.29
6655 W. Sahara, Suite D-208
Las Vegas, NV 89102
Fax (702) 889-7337
OR CALL OUR JOB LINE
702-889-7JOB

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FULL TIME AIR TALENT EVENINGS/OVERNIGHT

Looking for 2 years experience. Knowledge of production, be willing to do personal appearances, and be an adult communicator. Send resume, tape & photo to address below:

American Radio Systems
Human Resources
Job #ATEO-1006.29
6655 W. Sahara, Suite D-208
Las Vegas, NV 89102
Fax (702) 889-7337
OR CALL OUR JOB LINE
702-889-7JOB

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ASSISTANT OPERATIONS MANAGER

Salary: \$34,875-\$55,886 per annum
Closes: June 24, 1998

NOTE: This position is being readvertised due to an insufficient number of qualified applicants. All applicants who previously applied will be considered under this readvertisement.

Housing Authority of the City of Las Vegas
Apply in person
420 North 10th Street
Las Vegas, Nevada 89101
8:00 am to 5:00 pm

*EQUAL OPPORTUNITY EMPLOYER
Published Las Vegas Sentinel-Voice — 06/04/98*

PROPERTY MANAGER I

Salary: \$27,254-\$43,637 per annum
Closes: June 10, 1998

Housing Authority of the City of Las Vegas
Apply in person
420 North 10th Street
Las Vegas, Nevada 89101
8:00 am to 5:00 pm

*EQUAL OPPORTUNITY EMPLOYER
Published Las Vegas Sentinel-Voice — 06/04/98*

LEGALS

CLARK COUNTY, NEVADA CLARK COUNTY AUTOMOTIVE AND THE LAS VEGAS METROPOLITAN POLICE DEPARTMENT

INVITATION TO BID
BID NO. 4139-98

ANNUAL REQUIREMENTS CONTRACT TO FURNISH, REPLACE AND INSTALL AUTOMATIC TRANSMISSIONS

REVISED PER ADDENDUM NO. 2

ANNUAL REQUIREMENTS CONTRACT TO FURNISH, DELIVER, REPLACE AND INSTALL AUTOMATIC TRANSMISSIONS FOR CLARK COUNTY AUTOMOTIVE DIVISION AND FOR THE LAS VEGAS METROPOLITAN POLICE DEPARTMENT.

The Bid package is available at the Clark County Government Center, 500 South Grand Central Parkway, General Services Department, Purchasing and Contracts Division, Fourth Floor, Las Vegas, Nevada 89106, telephone number (702) 455-2897.

A second Prebid Conference will be held on June 10, 1998 at 10:00 a.m., at the same location as specified above.

Bids will be accepted at the address specified above on, or before June 18, 1998, at 3:00 p.m., at the same location as specified above.

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CLARK COUNTY, NEVADA

INVITATION TO BID
BID NO. 4200-98

DAVIS PARK UPGRADE

SCOPE OF WORK: Work covered by this Contract includes the provision of all labor, material and equipment necessary for the upgrade of Davis Park including, but not limited to, the following: dismantling and delivery of picnic shelters to owner; demolition and removal of concrete slabs, walks, curbing and footings; clearing and grubbing portions of lawn; removal of wooden park sign, play equipment, sand, chain link fence and footing, group barbecue and footings; maintenance of existing landscaping during construction; and installation of the following: standard park sign with lighting; new concrete slabs, sidewalks, footings and now curb; soil import, topsoil soil amendments, cut and relocated sod, new sod, planting, rock mulch, and drip irrigation; new picnic shelters, tables, barbecues, and trash receptacles; standard playground equipment including play structures, sitting shelter, playground sand, synthetic surfacing, double arch swing, benches, picnic pads with ADA accessible table, barbecue and trash receptacle, pole lights, and standard playground curbing, concrete and footings; extension of potable water line and installation of new drinking fountain; installation of basketball court surface, striping and new posts, goals and nets; and the provision and construction of one (1) additional park development element as an alternate bid item, in accordance with the plans and specifications.

PROJECT LOCATION: This project is located at 2796 Redwood Street, Township of Spring Valley, Clark County, Nevada, at the intersection of Eldora Avenue and Redwood Street.

ESTIMATED COST: \$286,000.00

PREBID CONFERENCE: 1:00 p.m., April 11, 1998. The Prebid Conference will be held in the General Services Gold Room, at the address shown below. The purpose of the Prebid Conference is to review and discuss the contract documents and construction specifications.

Bids will be received in the Office of the Clark County Director of General Services, Purchasing and Contracts Division, Clark County Government Center, 500 South Grand Central Parkway, Fourth Floor, P.O. Box 551732, Las Vegas, Nevada 89155-1732 on or before June 25, 1998. Bids are time-stamped upon receipt. Bids submitted must be time-stamped no later than 2:15 p.m. on the bid opening date. Bidders and other interested parties are invited to attend the bid opening. Bids time-stamped at 2:16 p.m. or after will be returned unopened to the Bidder. Overnight Mail must use the 89106 zip code.

Specifications and drawings will be available on June 4, 1998, at the above address for a non-refundable charge of forty dollars (\$40.00). If specifications are to be mailed, Bidders may have the mailing expedited by providing with their check the name of the express mail carrier with account number to be charged. If not specified, the documents shall be mailed via United States Parcel Service ground with a non-refundable charge of ten dollars (\$10.00). All checks are to be made payable to the Clark County Treasurer. If paying by cash, exact change is required. Hearing impaired individuals may request specifications and obtain information by contacting TT/TDD: Relay Nevada Toll-Free (800) 326-6868.

BOARD OF COUNTY COMMISSIONERS
CLARK COUNTY, NEVADA
Published: Las Vegas Sentinel-Voice June 4, 1998

BIDS WANTED FOR HIGHWAY IMPROVEMENT NOTICE TO CONTRACTORS CONTRACT NO. 2883

Sealed proposals will be received by the Director of the Department of Transportation of the Las Vegas Headquarters, 123 East Washington Avenue, Las Vegas, Nevada 89101, until and opened at 1:30 p.m., local time, on June 25, 1998 for Contract No. 2883, Project No. PLH-STP-160(14), construction of a portion of the Secondary Highway System on SR 160 from 31.4 kilometers to 3.5 kilometers south of the Clark/Nye County Line, Clark County, a length of 27.859 kilometers. D.B.E. Information shall be submitted no later than the time of opening of proposals as specified above.

SPECIFIC DESCRIPTION OF WORK COVERED BY THIS CONTRACT CONSISTS OF: CONSTRUCTING A 4 LANE DIVIDED HIGHWAY, AND PLACING PLANTMIX BITUMINOUS OVERLAY WITH OPEN-GRADE.

Plans and specifications may be examined and purchased at the office of the undersigned. Non-bidding documents may also be examined or purchased at the Department of Transportation District Offices in Sparks and Las Vegas, Nevada. Plans, form of proposal, contract and specifications may be secured by prequalified bidders through the office of the undersigned. A fee of Twenty-Five Dollars (\$25.00) is required for the purchase of each copy of the plans with proposal form. Plans, proposal form and specifications obtained on this basis are non-returnable and no refund will be made. Bids must be on the proposal form of the Department of Transportation and must be accompanied by a bid bond, a certified check, a cashier's check, or cash in the amount of five percent (5%) of bid.

Right is reserved to reject any or all bids, or to accept the bid deemed best for the interest of the State of Nevada.

Contractors desiring to bid on this work, if not already qualified under the State Law, shall file with the Department of Transportation at Carson City, Nevada, not later than five (5) days prior to the date for opening of bids, a complete application for qualification on form furnished by the Department.

The minimum wage to be paid on this contract shall be as determined by the Secretary of Labor or the State Labor Commissioner and are set forth in the contract documents.

The attention of bidders is directed to the State Contractor's License Law requirement (NRS 624 as amended to date), that a contractor hold a valid license of a class corresponding to the work to be done. Requests for license may be directed to the Secretary of the State Contractor's Board, 70 Linden Avenue, Reno, Nevada 89502.

This is a Federal-aid project and as such, any contractor otherwise qualified by the State of Nevada to perform such work, is not required to be licensed nor to submit application for license in advance of submitting a bid or having such bid considered; provided, however, that such exemption does not constitute a waiver of the State's right under its license laws to require a contractor, determined to be a successful bidder, to be licensed to do business in the State of Nevada in connection with the award of a contract to him.

The State of Nevada Department of Transportation will on its own initiative, take affirmative action, including the imposition of contract sanctions and the initiation of appropriate legal proceedings under any applicable State or Federal law to achieve equal employment opportunity on Federal-aid Highway Projects and will actively cooperate with the Federal Highway Administration in all investigations and enforcement actions undertaken by the Federal Highway Administration. In conjunction with the above statement, the Department of Transportation will not issue plans to an irresponsible bidder. Subsection (B) of the section 112 of Title 23 United States Code has been amended by adding at the end thereof, the following: "Contracts for the construction of each project shall be awarded only on the basis of the lowest responsible bid submitted by a bidder meeting established criteria of responsibility".

THOMAS E. STEPHENS, P.E., DIRECTOR
Department of Transportation
Carson City, Nevada 89712
Published: Las Vegas Sentinel-Voice — 06/04/98



**REMEMBER!
CLASSIFIEDS WORK!
Call 380-8100 or
Fax to 380-8102**