

**CLASSIFIED ADVERTISING**

**EMPLOYMENT**

CLARK COUNTY, NEVADA

**CUSTODIAL SPECIALIST**

Clark County is currently seeking a qualified individual for the position of Custodial Specialist in General Services. Responsibilities include washing doors, windows, walls, ceilings, window blinds and furniture; sweeping, vacuuming, shampooing, extracting and performing repairs to carpets; assisting in performing skilled carpet installation and repair; sweeping, mopping, scrubbing, striping and polishing floors; washes walls, ceilings and floors of high public traffic restrooms using a high pressure washer and specialized cleaning equipment; washes the interior and exterior of windows from ladders, scaffolding or aerial equipment; maintains specialized work carts or supply areas with the specialized materials and equipment required for the work; reorders supplies and materials as required; observes safe working practices, including maintaining storage areas in a safe condition. **REQUIREMENTS:** Equivalent to completion of the eighth grade and one (1) year of experience in janitorial or custodial work. Specialized experience in carpet and window cleaning in a large office building desirable. Employment is contingent upon the results of a physical examination performed by our examining physician.

Salary Range: \$22,112.48 to \$34,274.24 Annually

CLARK COUNTY APPLICATION PACKAGE REQUIRED.

Apply to: Clark County Human Resources Department  
500 S. Grand Central Parkway  
P.O. Box 551721  
Las Vegas, NV 89155-1721  
(702) 455-4565  
EOE M/F/D

Published: Las Vegas Sentinel-Voice — August 21, 1997

**AT NEVADA POWER WE'RE LOOKING FOR SOME HIGH ENERGY PEOPLE.**

**CONTRACT ADMINISTRATOR I/II**  
Market Range: Min/Mid/Max  
Contract Administrator I - \$33,914, \$40,697, \$47,840  
Contract Administrator II - \$37,873, \$46,395, \$54,916

**Position Summary:**

Nevada Power Company is seeking a Contract Administrator to provide contracting support to all NPC departments. This position will be responsible for planning, directing and controlling the procurement of required materials, services, equipment and supplies to include: qualifying bidders, preparing and issuing formal Request For Proposals, conducting pre-proposal conferences, evaluating bids, negotiating and awarding contracts. Also responsible for evaluating consulting service contracts. Coordinating with representatives from other departments to ensure timely and accurate contract preparation and problem resolution. Ensures compliance with legal guidelines, contracting principles and cost effective constraints.

**Minimum Qualifications:**

Bachelor's degree in Business, Accounting, Engineering, Computer Science or other related degree or education, plus three to five years experience in contract administration. Contract Administrator II requires five to seven years competent performance as a Contract Administrator I or equivalent. CPCM, CPM or CACM certification preferred. Knowledge of the methods, practices and techniques of contract negotiation. Ability to interpret contract requirements. Ability to review and interpret insurance policies and certificates of insurance. Ability to gather, analyze data, draw logical conclusions and make appropriate recommendations. Must have good interpersonal and communication skills. Demonstrated skills in the use of Microsoft Word and Excel software applications. Ability to improve current processes and propose innovative and creative ideas to improve achievement of Company goals and objectives.

Closing date: August 29, 1997  
\*Resume must accompany application.  
Applications may be obtained from and mailed/faxed to:

Att: Vacancy #3248-97  
Human Resources, MS#7  
Nevada Power Company  
6226 West Sahara Avenue  
Las Vegas, NV 89102  
FAX: (702) 367-5053

Out-of-state applicants may obtain applications by calling (702) 367-5714.  
EOE/M/F/D/V.  
Drug Screen Required.



"The power behind the possibilities."

**IT PAYS TO ADVERTISE  
CALL NOW 380-8100**

**LEGAL NOTICES**

CLARK COUNTY, NEVADA

INVITATION TO BID  
BID NO. 4008-97

CAR RENTAL SERVICES

ANNUAL REQUIREMENTS CONTRACT TO FURNISH MIDSIZE, FOUR DOOR SEDANS FROM OCTOBER 1, 1997 THROUGH SEPTEMBER 30, 1998, WITH THE OPTION TO RENEW FOR FOUR (4) ONE-YEAR PERIODS.

A Prebid Conference will be held at 9:00 a.m., August 25, 1997 at the General Services, Purchasing and Contracts Division, Clark County Government Center, 500 South Grand Central Parkway, Fourth Floor, P.O. Box 551732, Las Vegas, NV 89155-1732. The purpose of the Prebid Conference is to review and discuss the contract documents and construction specifications.

Bids will be received in the Office of the Clark County Director of General Services, Purchasing and Contracts Division, Clark County Government Center, 500 South Grand Central Parkway, Fourth Floor, P.O. Box 551732, Las Vegas, Nevada 89155-1732 on or before September 8, 1997. Bids are time-stamped upon receipt. Bids submitted must be time-stamped no later than 3:00 p.m. on the bid opening date. Bids time-stamped at 3:01 p.m. or after will be returned unopened to the Bidder. Overnight Mail must use the 89106 zip code. Bidders and other interested parties are invited to attend the bid opening.

Specifications are available at the above address. Hearing impaired customers may obtain information by calling TT/TDD: Relay Nevada Toll-Free (800) 326-6868.

BOARD OF COUNTY COMMISSIONERS  
CLARK COUNTY, NEVADA

Published: Las Vegas Sentinel-Voice August 21, 1997

CITY OF LAS VEGAS

INVITATION TO BID  
BID NO. 98.0900.01-LED

PRODUCTION QUALITY PAGE SCANNERS

SCOPE OF WORK: The City of Las Vegas is soliciting bids to furnish and install, freight prepaid, F.O.B. Destination, Two (2) Production quality page scanners. Delivery will be made to the City of Las Vegas, Information Technologies, 400 E. Stewart Ave., 5th Floor, Las Vegas, NV 89101.

PRE-BID CONFERENCE: Will be held on August 26, 1997, at 10:00 a.m. in the Purchasing and Contracts Division Conference Room, First Floor, City Hall Complex, 400 East Stewart Avenue. The purpose of this conference is to discuss the specifications and any prospective bidders' concerns and the City of Las Vegas' Minority, Women-Owned and Disabled Veterans' Business Enterprise Policy.

BID OPENING: All bids must be received in the office of the City Clerk, First Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, NV 89101-2986, prior to 3:00 p.m., on September 1, 1997. Bids stamped after the designated time, will be returned to the Bidder unopened. Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division.

Any questions regarding this solicitation should be referred to Lloyd E. Davis, at (702) 229-6231.

Prospective bidders are hereby notified that this Invitation to Bid and all related bidding documents will be made available on a Telecommunication Device for the Deaf (TDD) or in an alternate format (audio or Braille) upon request to the Purchasing and Contracts Division, Telephone Number (702) 229-6231 or (702) 386-9108 (TDD).

FOR COMPLETE INFORMATION OF FUTURE FORMAL BIDS AND QUOTATIONS, CALL THE BID HOTLINE AT 383-0889.

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McCarran International Airport  
CLARK COUNTY, NEVADA

INVITATION TO BID  
BID NO. 98-132101

SHUTTLE BUSES

This bid is for Three (3) Shuttle Buses with Wheelchair Accessibility for use at McCarran International Airport. Buses will be delivered F.O.B. destination, delivery prepaid, with the option to procure additional vehicles for the period from date of award through the availability of the production model year.

PREBID CONFERENCE to be held 9:00 a.m., August 29, 1997, at the Department of Aviation, McCarran International Airport, 5th Floor, Conference Room A, 5757 Wayne Newton Blvd., Las Vegas, NV 89119, (702) 261-5013.

The purpose of the Conference is to review and critique the specifications and answer any pertinent questions.

Bids will be received on, or before, September 12, 1997, at the Clark County Department of Aviation, McCarran International Airport, 5757 Wayne Newton Blvd., 3rd Floor, Main Reception Desk, Las Vegas, Nevada 89119. Bids must be time-stamped no later than 3:00 p.m. on the bid opening date. Bids time-stamped at 3:01 p.m. or after on the bid opening date will be returned to the bidder.

Specifications are available at the above address. Hearing impaired customers may request specifications and obtain information by calling TT/TDD: Relay Nevada Toll-Free (800) 326-6868.

BOARD OF COUNTY COMMISSIONERS  
CLARK COUNTY, NEVADA

Published: Las Vegas Sentinel-Voice August 21, 1997

CLARK COUNTY, NEVADA  
LAS VEGAS METROPOLITAN POLICE DEPARTMENT

INVITATION TO BID  
BID NO. 4015-97

1998 MODEL YEAR POLICE MOTORCYCLES

FURNISH AND DELIVER TWENTY (20) 1998 PRODUCTION MODEL YEAR POLICE MOTORCYCLES, F.O.B. DESTINATION, FREIGHT PREPAID WITH THE OPTION TO PROCURE ADDITIONAL MOTORCYCLES FOR THE PERIOD FROM DATE OF AWARD THROUGH THE AVAILABILITY OF THE 1998 PRODUCTION MODEL YEAR.

A Prebid Conference will be held at 10:00 a.m., on September 2, 1997, at the Las Vegas Metropolitan Police Department, located at 3141 East Sunrise, Las Vegas, Nevada 89102. The purpose of the Prebid Conference is to review and critique the bid document and answer any pertinent questions.

Bids will be received in the Office of the Clark County Director of General Services, Purchasing and Contracts Division, Clark County Government Center, 500 South Grand Central Parkway, Fourth Floor, P.O. Box 551732, Las Vegas, Nevada 89155-1732 on, or before September 15, 1997. Bids are time-stamped upon receipt. Bids submitted must be time-stamped no later than 3:00 p.m. on the bid opening date. Bids time-stamped at 3:01 p.m. or after will be returned unopened to the Bidder. Overnight Mail must use the 89106 zip code. Bidders and other interested parties are invited to attend the bid opening.

Specifications are available at the above address. Hearing impaired customers may obtain information by calling TT/TDD: Relay Nevada toll-free (800) 326-6868.

FISCAL AFFAIRS COMMITTEE  
LAS VEGAS METROPOLITAN POLICE DEPARTMENT

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CITY OF LAS VEGAS

INVITATION TO BID  
BID NO. 98.1730.12-RC

MOJAVE ROAD IMPROVEMENTS  
STEWART AVENUE TO OWENS AVENUE

SCOPE OF WORK: THE WORK TO BE PERFORMED UNDER THIS CONTRACT CONSISTS OF CONSTRUCTING: NEW ASPHALT CONCRETE PAVING; CONCRETE CURB, GUTTER AND SIDEWALK; CONCRETE FENCE FOUNDATION AND DRIVEWAY IMPROVEMENTS AT THE FIRE TRAINING CENTER; STORM DRAIN IMPROVEMENTS; WATER SERVICE RELOCATIONS; PAVEMENT MARKINGS AND TRAFFIC SINGTAGE; EMERGENCY SIGNAL RELOCATION; STREET LIGHT IMPROVEMENTS; AND APPURTENANT ITEMS WITHIN THE GENERAL AREA OF MOJAVE ROAD BETWEEN STEWART AVENUE AND OWENS AVENUE.

Estimated monetary amount range of the project is: \$2,300,000 to \$3,000,000.

PRE-BID CONFERENCE: Will be held on August 25, 1997, at 10:00 a.m. in the Purchasing and Contracts Division Conference Room, First Floor, City Hall Complex, 400 East Stewart Avenue. The purpose of this conference is to discuss the specifications and any prospective bidders' concerns and the City of Las Vegas' Minority, Women-Owned and Disabled Veterans' Business Enterprise Policy.

BID OPENING: All bids must be received in the office of the City Clerk, First Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, NV 89101-2986, prior to 3:00 p.m., on September 8, 1997. Bids stamped after the designated time, will be returned to the Bidder unopened. Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division.

DOCUMENTS CAN BE OBTAINED: Bid documents will be available on August 18, 1997, and may be obtained at the Office of Purchasing and Contracts Division, for a non-refundable charge of \$50.00. If documents are to be mailed, there will be a \$10.00 postage and handling fee. Checks are to be made payable to City Treasurer, City of Las Vegas. Any questions regarding this solicitation should be referred to Robert L. Crutchfield, Sr. at (702) 229-6231. Any technical questions should be referred to Marvin Stine, P.E., at (702) 229-6730.

Prospective bidders are hereby notified that this Invitation to Bid and all related bidding documents will be made available on a Telecommunication Device for the Deaf (TDD) or in an alternate format (audio or Braille) upon request to the Purchasing and Contracts Division, Telephone Number (702) 229-6231 or (702) 386-9108 (TDD).

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CLARK COUNTY, NEVADA  
LAS VEGAS METROPOLITAN POLICE DEPARTMENT

INVITATION TO BID  
BID NO. 4011-97

ANNUAL REQUIREMENTS CONTRACT TO FURNISH AND DELIVER USED MISCELLANEOUS ONE-OWNER VEHICLES

ANNUAL REQUIREMENTS CONTRACT TO FURNISH AND DELIVER USED MISCELLANEOUS ONE-OWNER VEHICLES FROM DATE OF AWARD THROUGH JUNE 30, 1998 WITH THE OPTION TO RENEW FOR FOUR (4) ONE-YEAR PERIODS.

A Prebid Conference will be held at 10:00 a.m., on August 26, 1997, at the Las Vegas Metropolitan Police Department, located at 3141 East Sunrise, Las Vegas, Nevada 89102. The purpose of the Prebid Conference is to review and critique the bid document and answer any pertinent questions.

Bids will be received in the Office of the Clark County Director of General Services, Purchasing and Contracts Division, Clark County Government Center, 500 South Grand Central Parkway, Fourth Floor, P.O. Box 551732, Las Vegas, Nevada 89155-1732 on, or before September 8, 1997. Bids are time-stamped upon receipt. Bids submitted must be time-stamped no later than 3:00 p.m. on the bid opening date. Bids time-stamped at 3:01 p.m. or after will be returned unopened to the Bidder. Overnight Mail must use the 89106 zip code. Bidders and other interested parties are invited to attend the bid opening.

Specifications are available at the above address. Hearing impaired customers may obtain information by calling TT/TDD: Relay Nevada toll-free (800) 326-6868.

FISCAL AFFAIRS COMMITTEE  
LAS VEGAS METROPOLITAN POLICE DEPARTMENT

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CITY OF LAS VEGAS

INVITATION TO BID  
BID NO. 98.JUL.12-TG

ANNUAL CONTRACT FOR FLOOR MAT AND TOWEL RENTAL SERVICE

SCOPE OF WORK: The City of Las Vegas is soliciting bids for an annual contract to provide and deliver, F.O.B. destination, as specified Floor Mat and Towel Rental Service for the period from date of award through August 31, 1998 with three (3) one-year options to renew.

PRE-BID CONFERENCE: Will be held on August 22, 1997, at 10:00 a.m. in the Purchasing and Contracts Division Conference Room, First Floor, City Hall Complex, 400 East Stewart Avenue. The purpose of this conference is to discuss the specifications and any prospective bidders' concerns and the City of Las Vegas' Minority, Women-Owned and Disabled Veterans' Business Enterprise Policy.

BID OPENING: All bids must be received in the office of the City Clerk, First Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, NV 89101-2986, prior to 3:00 p.m., on September 5, 1997. Bids stamped after the designated time, will be returned to the Bidder unopened. Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division.

Any questions regarding this solicitation should be referred to Tony Green, Buyer I, at (702) 229-6231.

Prospective bidders are hereby notified that this Invitation to Bid and all related bidding documents will be made available on a Telecommunication Device for the Deaf (TDD) or in an alternate format (audio or Braille) upon request to the Purchasing and Contracts Division, Telephone Number (702) 229-6231 or (702) 386-9108 (TDD).

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