

CLARK COUNTY, NEVADA
OFFICE SPECIALIST

Clark County District Court is currently recruiting for the position of Office Specialist to provide difficult, technical, complex or specialized office support. REQUIREMENTS: Equivalent to graduation from high school and three (3) years of general clerical or office assistant experience. Experience in surveillance/control room operations is highly desirable.

Salary: \$20,445 to \$31,689
Closing date: July 15, 1996

CLARK COUNTY APPLICATION PACKAGE REQUIRED.

Apply to: Clark County Personnel Department
500 S. Grand Central Parkway, 3rd Floor
Las Vegas, NV 89155

AA/EOE/INCLUDING DISABLED

Published: Las Vegas Sentinel-Voice — July 4, 1996

NEVADA POWER COMPANY

REPRESENTATIVE / DESIGNER

Nevada Power Company is seeking a Representative/Designer responsible for developing and maintaining professional and technical relationships with all customers, developers, contractors, engineering firms, local agencies and utilities. Also analyzes customer requests to determine compliance with national and local codes as well as company rules, regulations and standards. Prepares designs, work orders and cost estimates for underground and overhead distribution systems. Must have experience and demonstrated competency in distribution design, cost estimating and work order preparation. Must be familiar with industry construction standards, service rules and local and national electrical safety codes. Must have exceptional interpersonal skills and demonstrated ability in verbal and written communication. Vacancy #311696AH. Nevada Power Company, PO Box 230, Las Vegas, NV 89151. EEO / F / M / D / V. Applications may be obtained at 6226 W. Sahara Ave., LV, NV 89102. **Out-of-state** applicants may obtain applications by calling 702-367-5714. Resume must accompany application.

Closing date: 7/9/96

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CLARK COUNTY, NEVADA
PLANS CHECKER I / II

Clark County is currently seeking a qualified Plans Checker I/II for the Building Department. **Plan Checker I** requires equivalent to a Bachelor's Degree in Electrical or Architectural Engineering. **Plan Checker II** requires in addition to the above, ONE (1) year of experience as an Electrical Plans Examiner; OR, FOUR (4) years of progressively responsible experience in electrical design related work, including TWO (2) years of work experience as an electrical plans examiner. CURRENT ICBO CERTIFICATION as a PLANS EXAMINER, or ELECTRICAL INSPECTOR is highly desired. Requires thorough knowledge of the National Electrical Code. Certification as a Plans Examiner must be obtained within one year of hire. Equivalent combinations of education and experience may also be considered. EXCELLENT BENEFITS PACKAGE, INCLUDING FULLY PAID RETIREMENT. NO STATE INCOME TAX.

SALARY RANGE: Plans Checker I — \$30,040 to \$46,562
Plans Checker II — \$32,442 to \$50,286

OPENING DATE: June 28, 1996

CLOSING DATE: UNTIL SUFFICIENT APPLICATIONS
HAVE BEEN RECEIVED

CLARK COUNTY APPLICATION AND
SUPPLEMENTAL APPLICATION REQUIRED

Apply to: CLARK COUNTY PERSONNEL DEPARTMENT
500 SOUTH GRAND CENTRAL PARKWAY, THIRD FLOOR
P.O. BOX 551721
LAS VEGAS, NEVADA 89155-1721

(702) 455-4565
M / F / D

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**FUTURE ON-AIR
POSITIONS**

REGENT BROADCASTING OF LAS VEGAS IS SEEKING TAPES AND RESUMES FOR FUTURE POSITIONS OF ALL ON-AIR DAYPART POSITIONS, INCLUDING MORNING DRIVE NEWS. SENT T & R TO: REGENT BROADCASTING OF LAS VEGAS, 1130 E. DESERT INN ROAD, LAS VEGAS, NV 89109. EOE.

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**INSTALLERS
WANTED**

Need installers with dependable truck or van to install signs.
123 N. 9th Street.

CLASSIFIED ADVERTISING

CLARK COUNTY, NEVADA
**OFFICE SPECIALIST AND
SENIOR OFFICE ASSISTANT**

Clark County is currently recruiting for the positions of Office Specialist and Senior Office Assistant to provide difficult, technical, complex or specialized office support to various County and related local government offices. REQUIREMENTS: Equivalent to graduation from high school and three (3) years of general clerical or office assistant experience. Some positions require typing accurately at a minimum of 45 net words per minute from printed copy.

Salary: \$20,445 to \$31,689
Closing date: July 15, 1996

CLARK COUNTY APPLICATION PACKAGE REQUIRED.

Apply to: Clark County Personnel Department
500 S. Grand Central Parkway, 3rd Floor
Las Vegas, NV 89155

AA/EOE/INCLUDING DISABLED

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NEVADA POWER COMPANY

ENVIRONMENTAL ANALYST

Nevada Power Company (NPC) is seeking an Environmental Analyst responsible for assisting with all field monitoring and sampling activities. Also participates in the administration of compliance programs for the management of hazardous chemicals, PCB's oil spill response, site assessment, waste management, and air testing and monitoring. This position requires a Bachelor's degree in Environmental Sciences or possession of a combination of equivalent related work experience and education. Knowledge of environmental regulations regarding hazardous and toxic substances, environmental monitoring and remediation techniques required. Ability to utilize Microsoft Office Suite (Word, Access, Excel, Powerpoint) and strong interpersonal and communication skills preferred. Vacancy #3113-96. Application must accompany resume. Applications may be obtained at Nevada Power Company, 6226 W. Sahara Ave., LV, NV 89102. **Out-of-state** applicants may obtain applications by calling 702-367-5714. EEO / F / M / D / V

Closing date: 7/16/96

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**ECONOMIC OPPORTUNITY BOARD OF CLARK COUNTY
HEAD START POSITIONS**

TEACHER III-A

To plan and execute a successful child enrichment program which will provide opportunities for enhancement of learning skills, active play and rest, and physical development. Requires a Bachelor's Degree in Early Childhood or an Associate of Arts Degree and a CDA, plus two years of preschool teaching experience and at least two years of supervisory experience, preferably in a Head Start program. \$9.06 hourly. One position.

TEACHER I-A

To teach and guide development of children in the Head Start program; plan and carry out the daily program. Must have at least 2 years experience in working with preschool children, preferably in the head start program and at least 24 semester hours of special training in early childhood, primary education and a CDA. \$7.55 hourly. Three (3) positions.

TEACHER AIDE

To assist in the preparation and execution of a daily program of child development and enrichment. Must have a sincere interest in child care work, sensitive to the needs of the children and a willingness to be trained. \$6.06 hourly. Twelve (12) positions.

All positions require high school diploma or GED equivalency, Child Care Sheriff Card and Health Card, must have a valid Nevada Driver's license, a motor vehicle available for use during working hours, and liability insurance. Must have the ability to communicate and work with a broad cross-section of the community, particularly low-income residents and members of minority groups.

Classroom staff, i.e. Teachers, Aides, work 30 hours per week. Vacation time will not be accrued, but all Clark County School District Holidays will be paid.

Applications accepted until 4:00 PM, Wednesday, July 10, 1996, at EOB Administration Building, 2228 Comstock Dr., No. Las Vegas, NV 89030.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
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EMPLOYMENT

CLARK COUNTY, NEVADA
**GEOGRAPHIC INFORMATION SYSTEMS
DATABASE ADMINISTRATOR**

Clark County Geographic Information Systems Management Office (GISMO) is currently seeking a Geographic Information Systems Database Administrator to develop and administer GIS procedures. Responsibilities will include overseeing, coordinating and directing the development and implementation of County-wide automated GIS database; designing and developing GIS databases; designs and develops GIS application and deliverables; manages the network system for County department and multiple local agency use. The candidate should possess education equivalent to a Bachelor's Degree in information systems administration, computer science or a field related to the work and four (4) years of professional level experience in developing automated geographic information system databases. Preference will be given to individuals Arc/Info and/or Oracle experience. EXCELLENT BENEFITS PACKAGE, INCLUDING FULLY PAID RETIREMENT. NO STATE INCOME TAX.

Salary Range: \$44,137 to \$68,413
CLOSING DATE: JULY 24, 1996

CLARK COUNTY APPLICATION AND RESUME REQUIRED.

APPLY TO: CLARK COUNTY PERSONNEL DEPARTMENT
500 S. GRAND CENTRAL PARKWAY, THIRD FLOOR
P.O. BOX 551721
LAS VEGAS, NEVADA 89155-1721
(702) 455-4565
EOE M / F / D

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SECRETARY

KVVU TV5 has an opening in the secretarial area. Prior television experience a definite advantage. Heavy computer background and multi line phones a must. Exceptional people skills. High pressure, strict deadlines and organizational talents are part of this position. Applications are being accepted M-F, 8 AM - 5 PM at KVVU, 25 TV5 Drive, 435-5555. KVVU is an equal opportunity employer.

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**REMOTE SET UP
COORDINATOR**

SET UP HEAVY EQUIPMENT AND BROADCAST SIGNAL FOR RADIO STATION REMOTE BROADCASTS. HEAVY LIFTING IS REQUIRED DAILY. 40 HOURS PER WEEK, MUST BE AVAILABLE TO WORK WEEKENDS. EXCELLENT DRIVING RECORD REQUIRED. \$7.50 PER HOUR. INTERESTED PARTIES, COMPLETE AN APPLICATION AT: REGENT BROADCASTING, 1130 E. DESERT INN ROAD, BETWEEN 9AM-4-M, MONDAY THROUGH FRIDAY. EOE.

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MISC.

HOUSE FOR RENT

Two story 4 bedroom, 3 baths, in Spring Valley area. Large backyard. Close to schools and shopping. Lots of extras. Must see to believe. Section 8 welcome. Available immediately. 233-6986.

**TO ADVERTISE
380-8100**

LEGAL NOTICES

**LAS VEGAS - CLARK COUNTY
LIBRARY DISTRICT**

INVITATION TO BID

**LANDSCAPE MAINTENANCE
SERVICE**

Sealed bids, subject to conditions contained in the contract documents, will be received at the Capital Development Director's office, at the Las Vegas-Clark County Library, 833 Las Vegas Boulevard North, 4th Floor, Las Vegas, Nevada 89101, up to 2:00 p.m. July 25, 1996 at which time the bids will be publicly opened. The name and address of bidder with bid title must appear on the outside of the sealed envelope.

CONTRACT NAME: Landscape Maintenance Service 96-05

PICK UP BIDS: At the Capital Development Director's Office, 833 Las Vegas Boulevard North, 4th Floor, Las Vegas, Nevada 89101.

PRE-BID CONFERENCE: July 16, 1996 at 2:00 p.m., 833 Las Vegas Boulevard North, Board Room on the 6th floor, Las Vegas, Nevada 89101.

A **MANDATORY** pre-bid conference will be held to familiarize all bidders with the bid documents, bidding procedures, how to fill out the bid form and to distribute the schedule for a **MANDATORY** walk-through of each of the facilities that are included within the bid. Walk-throughs will be scheduled for July 19, 1996. All bidders are **REQUIRED** to attend this meeting.

BID OPENING: July 25, 1996, at 2:00 p.m., 833 Las Vegas Boulevard North, Board Room on the 6th floor, Las Vegas, Nevada 89101.

DESCRIPTION OF WORK: To provide Landscape Maintenance Service for library buildings as set forth in the bid specifications.

TERMS: Bids shall be for a one year period and subject to renewal at the completion of that year as further set forth in the bid documents.

STAN COLTON
Capital Development Director
Las Vegas-Clark County Library District
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