

CLASSIFIED ADVERTISING

Part-time office assistant needed. Good typing skills required. Will train on computer. Call 387-0199 for appointment.

EEO/M/F/V/H

Internal Auditor I

Clark County is currently seeking a qualified individual to perform professional operational and financial auditing work. Requirements for employment are a Bachelor's Degree in accounting; business administration, with a major in accounting, or a Master's Degree in business or public administration.

Salary Range: \$25,774 to \$36,687

Last Day to Apply: August 7, 1989
Apply to: Clark County Personnel Department
225 Bridger Avenue, Ninth Floor
Las Vegas, NV 89155
(702) 455-4565

AA/EOE/Including Handicapped

Court Administrator

Salary: \$35,990.22-43,746.24/year

Requirements: Graduation from a four year college or university with major emphasis in public administration, criminal justice, law, or a closely related field, plus four years of progressively responsible experience in a managerial or administrative capacity in the fields of public administration, court administration, criminal justice, or related area, or any equivalent combination of education and experience.

Special Requirements: Possession of, or the ability to obtain, a Class III Nevada driver's license, and maintenance of an excellent driving record.

Where To Apply: City application form and personal resume must be submitted to the Personnel Department, City Hall, 243 Water Street, Henderson, Nevada 89015, and must be filed no later than Monday, August 7, 1989, at 5:30 p.m. Hours Of Operation: 7:30 a.m.-5:30 p.m., Monday through Thursday.

An Affirmative Action/Equal Opportunity Employer

Part-time position available as a telephone recruiter for community blood center. Calls are made to established donors. Various days -hours available. Call 387-0199 for appointment.

EEO/M/F/V/H

Advertisement For Bids

The City of Las Vegas will receive sealed bids at 3:00 p.m., on August 1, 1989, for the following:

BID #90. Nov. 2 Annual Traffic Cones, Barricades & Flashers

BID #90. NOV. 5 Annual Contract For Polaroid Film

BID #90. NOV. 9 Annual Toluene Contract

Bid bond, if required by the invitation to bid, shall be in the form of a bid bond, certified, or cashier's check for 5% of the bid and shall be enclosed with the proposals. All documents pertinent to this advertisement may be examined and obtained at the office of the Purchasing and Contracts Division, 1st floor, City Hall.

CLERK TYPIST

Entry level position. Duties include data entry, light typing, filing, runner, relief on switchboard. Candidate should have knowledge of office procedures, office machines and good telephone skills. Must have dependable daily transportation, valid Nevada driver's license, insurance and good driving record. Bi-lingual skills a plus. Call Sharon at 386-9334 for an appointment any weekday 9-11 am or 1-3 pm. NEVADA LEGAL SERVICES, INC. is an equal opportunity employer and a member of United Way Services.

Records Analyst

Salary: \$23,086.96-28,050.66/year

Requirements: Two years of college with courses in records management, library science, business administration, or a related field; and two years of experience in the records management field, or any equivalent combination of training and experience. Must have the ability to type 45 wpm without errors.

Special Requirements: Possession of, or the ability to obtain, a Class III Nevada driver's license, and maintenance of an excellent driving record.

Where To Apply: City application form and personal resume must be submitted to the Personnel Department, City Hall, 243 Water Street, Henderson, Nevada 89015, no later than Monday, August 7, 1989, at 5:30 p.m. Hours Of Operation: Monday through Thursday 7:30 a.m. to 5:30 p.m.

An Affirmative Action/Equal Opportunity Employer

INVITATION TO BID

Sealed bids for Bid No. 89.1715.23 for construction of: 23RD STREET RELIEF SEWER AND STORM DRAIN PROJECT, will be received by the City of Las Vegas until 3:00 P.M., Las Vegas time AUGUST 1, 1989.

ALL BIDS MUST BE FILED AT THE OFFICE OF THE CITY CLERK, 10TH FLOOR, CITY HALL COMPLEX, PRIOR TO 3:00 P.M., ON THE DATE ESTABLISHED ABOVE.

Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division, 1st Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, Nevada.

All documents pertinent to this Invitation to Bid may be examined at:

Office of the Purchasing and Contracts Division, 1st Floor, City Hall
Construction Notebook, 3131 Meade Avenue, Las Vegas, Nevada
F. W. Dodge Co., 1850 East Flamingo Rd., Suite 107, Las Vegas, Nevada

Bid documents may be obtained at the Office of the Purchasing and Contracts Division, AT NO CHARGE. There will, however, be a \$5.00 postage and handling fee for all bid documents mailed outside the City of Las Vegas. This fee is to be paid in advance of mailing. Checks are to be made payable to City Treasurer, City of Las Vegas.

Prospective bidders are requested to direct any questions concerning this project to: Ron K. Delabarre, Contract Specialist, Purchasing and Contracts Division, at 386-6231, between the hours of 9:00 A.M., and 3:30 P.M., Monday through Friday.

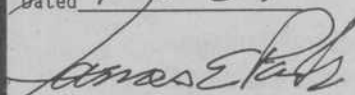
The Owner reserves the right to waive any informalities or to reject any or all bids.

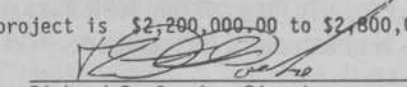
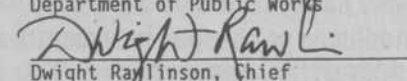
Each bidder must deposit with his bid, security in the amount, form, and subject to the conditions stipulated by the Owner.

No bidder may withdraw his bid within sixty (60) calendar days after the actual date of the opening thereof.

A PRE-BID CONFERENCE CONCERNING THIS PROJECT WILL BE HELD ON JULY 20, 1989, AT 9:00 A.M., IN THE OFFICE OF THE PURCHASING AND CONTRACTS DIVISION CONFERENCE ROOM, 1ST FLOOR, CITY HALL. THE PURPOSE OF THIS CONFERENCE IS TO DISCUSS THE PROJECT IN DETAIL AND TO CONSIDER PROSPECTIVE BIDDERS' CONCERNS.

The estimated monetary range of this project is \$2,200,000.00 to \$2,800,000.00.

Dated 7-5-89

J. E. Park, Director
Department of General Services


Richard D. Goecke, Director
Department of Public Works

Dwight Raylinson, Chief
Purchasing and Contracts Division

CLARK COUNTY
INVITATION TO BID
BID NO. 1123-89

1989 MODEL YEAR NEW
FOUR-DOOR SEDAN

Bids will be received in the Office of the County Director of General Services, Purchasing Division, Bridger Building, 225 Bridger Avenue, Tenth Floor, Las Vegas, Nevada 89155 on August 3, 1989. Bids must be time-stamped at 3:00 pm or before, bids time-stamped at 3:01 pm or after will be returned to the bidder. Overnight must use 89101 as zip code.

Specifications are available at the above address.

BOARD OF COMMISSIONERS
CLARK COUNTY, NEVADA

Published: Las Vegas Sentinel-Voice
July 27, 1989

CLARK COUNTY
INVITATION TO BID
BID NO. 1127-89

BATTERY-POWERED SLOT
COLLECTION TRUCK

PREBID CONFERENCE 9AM,
AUGUST 3, 1989

Bids will be received in the Office of the County Director of General Services, Purchasing Division, Bridger Building, 225 Bridger Avenue, Tenth Floor, Las Vegas, Nevada 89155 on August 11, 1989. Bids must be time-stamped at 3:00 pm or before, bid time-stamped at 3:01 pm or after will be returned to the bidder. Overnight Mail must use 89101 as zip code.

Specifications are available at the above address.

BOARD OF COMMISSIONERS
CLARK COUNTY, NEVADA

Published: Las Vegas Sentinel-Voice
July 27, 1989