# SENTINEL-VOICE, December 8, 1988

# CLASSIFIED ADVERTISING

CLARK COUNTY INVITATION TO BID BID NO. CA 920-88

McCARRAN INTERNATIONAL AIRPORT **UPGRADE APRON LIGHTING** CONTRACT NO. 506 NO. 3-32-0012-10

A CONTRACT TO FURNISH AND ERECT NEW APRON LIGHTING FIXTURES ON EXISTING STANDARDS AT THE PERIM-ETER OF THE FOUR CLUSTER BUILD **GS AND CONNECTING CONCO** RSES

PREBID CONFERENCE: 9 AM, DECEMBER 16, 1988 onference Room, Fourth Floor, at McCarran International Airport

The purpose of the Conference is to review and discuss both the specifica-tions and the County's Minority and Women-Owned Business Policy.

Bids will be received in the Office of the Clark County Director of General Serv-ices, Purchasing Division, Bridger Build-ing, Tenth Floor, 225 Bridger Avenue, Las Vegas, Nevada 89155 on Decembe 29, 1988. Bids must be time-stamped at 3:00 PM or before, bids time-stamped at 3:01 PM or after will be returned to the

Specifications are available at the above address at a nonrefundable cost of \$15. PLUS AND ADDITIONAL NONREFUND-ABLE CHARGE OF \$5 FOR EACH SET THAT IS MAILED.

The proposed contract is under and sub-ject to Executive Order 11246, as amended, of September 24, 1965, and to the Equal Employment Opportunity (EEO) and Federal Laber Provisions.

All labor on the project shall be paid no less than the minimum wage rates estab-lished by the U.S. Socretary of Labor.

Each Bidder Must supply all the informa-tion required by the bid documents and ications.

The EEO requirements, labor provisions and wage rates are included in the speci-fications and bid documents and are available for inspection at the Office of the Clark County Director of General Services, Purchasing Division, Bridger Building, Tenth Floor, 225 Bridger Avenue, Las Vegas, Nevada

Each Bidder must complete, sign and furnish, prior to award of the contract, the "Bidder's Statement on Previous Contracts Subject to EEO Clause," a "Certification of Nonsegregated Facili-ties," and the "Assurance of Minority Business Enterprise Participation" as contained in the Bid Proposal.

A contractor having 50 or more employ-ees and his subcontractors having 50 or more employees and who may be award-ed a contract of \$50,000 or more will be required to maintain an affirmative action program, the standards for which are contained in the specifications.

To be eligible for award, each bidder must comply with the affirmative action requirements which ar contained in the

Minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in con-sideration for an award of any contract entered into pursuant to this advertise

omen will be afforded equal opportu Ity in all areas of employment. However, the employment of women shall not dim-inish the standards of requirements for the employment of minorities

BOARD OF COMMISSIONERS CLARK COUNTY, NEVADA Published: Las Vegas Sentinel-Voice cember 8, 1988

CLARK COUNTY BID NO. 384-88

ANNUAL REQUIREMENTS CONTRACT FOR MOBILE VEHICLE WASHING SERVICE

PREBID CONFERENCE: 10 AM, DECEMBER 12, 1988

Bids will be received in the Office of the County Director of General Services, Purchasing Division, Bridger Building, 225 Bridger Avenue; Tenth Floor, Las Vegas, Nevada 89155 on December 22, 1988. Bids must be time-stamped at 3:00 PM or before, bids time-stamped at 3:01 PM or after will be returned to the bidder. *Oversight Mail* must use 89101 as zip code.

ions are available at the above address.

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**CLARK COUNTY** INVITATIONS TO BID BID NO. 388-88

**ANNUAL REQUIREMENTS FOR CUSTOM** IMPRINTED FILE FOLDERS

> PREBID CONFERENCE: 11 AM, DECEMBER 9, 1988

Bids will be received in the Office of the Office of the County Director of General Services, Purchasing Division, Bridger Building, 225 Bridger Avenue, Tenth Floor, Las Vegas, Nevada 89155 on December 19, 1988. Bids must be timestamped at 3:00 PM or before, bids time stamped at 3:01 PM or after will be returned to the bidder. Overnight Mail must use 89101 as zip code.

cifications are available at the above

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# **CLARK COUNTY AUTOMATED INFORMATION** SUPERVISOR

Responsible for supervising and coordinating the activities of an automated records system. Implements word processing, spreadsheet and data manager functions on IBM PC's using SMART software. Requires a combination of education and experience equivalent to graduation from high school, supplemented by training in the operation of automated terminals or related equipment and two (2) years of experience in the operation of an automated records system.

ENTRY SALARY: \$19,398

LAST DAY TO APPLY: December 19, 1988

**APPLY TO: Clark County Personnel Department** 225 Bridger Avenue, 9th Floor Las Vegas, Nevada 89155 (702) 455-4565 **AA/EOE/INCLUDING HANDICAPPED** 

# **CLARK COUNTY, NEVADA REGISTERED NURSE** PAID RETIREMENT PLAN

# LIBERAL FRINGE BENEFITS

Clark County is seeking a Registered Nurse to provide professional nursing service to youths ages three (3) days to seventeen (17) years in the Juvenile Court facilities. Requires graduation from an approved school of nursing plus three (3) years of professional nursing experience in a hospital or clinic. Must be registered in Nevada as a professional nurse.

Salary: \$26,546 to \$37,808 DOQ

Last Day to Apply: Open until sufficient qualified applications received

Apply to: Clark County Personnel Department 225 Bridger Avenue, Ninth Floor Las Vegas, Nevada 89155 (702) 455-4565 AA/EOE

# EMPLOYMENT OPPORTUNITIES

The Housing Authority of the City of North Las Vegas is establishing an eligibility list and will be accepting applications for the following positions until 4:00 P.M., December 16, 1988, at their Administrative Offices located at 1632 Yale Street, North Las Vegas, NV 89030. (Resumes WILL NOT be accepted in lieu of Housing Authortiy applications. If applying for more than one position a separate application for each position is required.)

### **HOUSING INSPECTOR**

Perform technical inspections securing compliance with applicable housing quality standards. Review and prepare leasing documents, agreements and inspection forms. Confer with tenants and landlords; explain program procedures and policies. Degree in related field desirable or its equivalent with two years experience in related field. Minimum requirement would be completion of high school and one year experience in job related work. Considerable knowledge and experience in public contact techniques. Possession of or ability to obtain a valid Nevada Drivers License.

Salary Range: \$13,997.07-\$18,757.40

## **FISCAL DEPARTMENT**

#### **ACCOUNTING CLERK**

Education and/or Experience: Any combination of experience and education that would provide the required knowledge and ability. MINIMUM QUALIFICATIONS: Completion of high school and one year experience in Accounting or bookkeeping and/or accounts receivable/accounts payable or one year cash-handling experience. Type at least 45 wpm, operate 10-key. Salary Range: \$13,997.07-\$18,757.40 3)

#### ACCOUNTANT

Education and/or Experience: Any combination of experience and education that would provide the required knowledge and ability such as a degree in accounting or 2 years of college courses combined with 3 years of responsible experience in accounting or 5 years responsible experience in Accounting. MINIMUM QUALIFI-CATIONS: Required college courses providing knowledge of accounting principles and procedures; type at least 45 wpm and operate 10-key. Salary Range: \$19,695,25-\$26,393,48

ONLY QUALIFIED APPLICANTS WILL BE TESTED FOR TYPING SKILLS. IN ADDITION, A WRITTEN OR ORAL EXAM OR BOTH MAY BE USED. **REFRENCES WILL BE CHECKED.** 

The following are brief descriptions of positions available in the Maintenance Dept. of the Housing Authority of the City of North Las Vegas. (Copies of complete Job Descriptions of each position are available in our Administrative Offices upon request.) ONLY THOSE INDIVIDUALS WITH EXTENSIVE MAINTENANCE BACKGROUND NEED APLY. TESTS WILL BE GIVEN. REFERENCES WILL BE CHECKED.

#### **MAINTENANCE WORKER II**

Extensive skill in routine house repair/maintenance and grounds caretaking with considerable experience in A/C, plumbing, carpentry, and painting. Operate and maintain Housing Authority tools and equipment. Completion of high school/GED desirable and one year experience in job related field. Possession of or ability to obtain a valid Nevada Drivers License. Required to respond to emergency maintenance service calls as needed. Salary Range: \$16,025.51-\$17,668.12

#### **MAINTENANCE AIDE**

Maintenance helper position performs unskilled maintenance work such as assist in grounds caretaking, custodial work, general repairs to dwellings. May use a variety of tools and/or operate a variety of equipment. Job related knowledge required. Possession of or ability to obtain a valid Nevada Drivers License. Salary Range: \$10,186.85-\$11,231.00

#### **MAINTENANCE CLERK**

Receives work order requests from tenants; input into computer. Maintain files and records of tools and equipment. Assist in inventory, ordering, stocking and issue of supplies. Completion of high school or GED. Knowledge of office practices and ability to work with people. Salary Range: \$8,593.03-\$11,515.46

ONLY THOSE APPLICANTS DEEMED MOST QUALIFIED WILL BE INVITED FOR INTERVIEW AND TESTING. REFERENCES WILL BE CHECKED. Application forms may be obtained at the Housing Authority Administrative Offices from: 8:00 AM-12:00 Noon and 1:00 PM to 4:00 PM, Monday-friday.

EQUAL OPPORTUNITY EMPLOYER

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