

CLASSIFIED ADVERTISING

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Position Announcement

Academic Advisor

Clark County Community College is seeking candidates for the position of Academic Advisor. This is a 12-month, non-tenured track position.

Responsibilities: The Academic Advisor will report to the Director of Student Services. This individual will provide a variety of services including assessment, career planning and monitoring student progress. Duties also include informing students of program requirements, reviewing student transcripts, developing students' educational programs, determining students' goals, familiarizing students with the services offered by the college and assisting in the registration process.

Qualifications: Bachelor's degree with direct application to counseling and advising in an educational environment. Previous experience in student assessment, assisting students with goal setting, and monitoring student progress in a community college setting or similar adult level is preferred.

Application Procedure: Letter of application, current resume, and three references should be forwarded to:

Personnel Office
Clark County Community College
3200 E. Cheyenne Avenue
N. Las Vegas, Nevada 89030

Salary Range: \$20,000 - \$24,000

Target Date For Employment: January 1, 1987

Deadline For Application: December 5, 1986

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

Southern Nevada Employment & Training Program

Is currently accepting applications for a major food manufacturer, for the following positions:

Assistant Production Foremen
Production Cooks
Extrusion Room Operators
Bagger Operators
Packing Technicians
Warehousemen
Quality Control Assistants

Applications Must Meet Eligibility Requirements

EEO

Interested applicants may submit applications from 8:00 a.m. to 2:00 p.m., Monday through Thursday,

922 West Owens ** 385-8100
Contact Lee Walker

Experience Not Required, But Helpful

CLARK COUNTY
INVITATION TO BID
BID NO. CA 567-86

ADDITION TO NEVADA ASSOCIATION
OF THE HANDICAPPED TRAINING
CENTER

THIS PROJECT CONSISTS OF A 1,600
SQUARE FOOT ADDITION TO THE
BUILDING, OFF-SITE IMPROVEMENT,
AND A PARKING LOT AREA.

ESTIMATED COST: \$138,000

Prebid Conference: 10 AM, November
14, 1986. The purpose of the
Conference is to review and discuss both
the specifications and the County's
Minority and Women-Owned Business
Policy.

Bids will be received until opening at 3
PM, December 1, 1986, in the Office of
the Clark County Director of General
Services, Purchasing Division, Bridger
Building, Tenth Floor, 225 Bridger
Avenue, Las Vegas, Nevada 89155.

Specifications are available at the above
address for a refundable charge of \$20.
If plans and specifications are to be
mailed there is a \$10 mailing charge
which is non-refundable.

BOARD OF COMMISSIONERS
CLARK COUNTY, NEVADA
Published: Las Vegas Sentinel-Voice
November 13, 1986

Real Property Agent

Salary Range: \$27,704 - \$30,782

The City of North Las Vegas has an opening for Real Property Agent. Minimum requirements include: Any combination of training and experience equivalent to graduation from high school plus three years experience in right of way including knowledge of appraisals, acquisition and management of real property for public use. Minimum one year experience at the supervisory level. Ability to review engineering site plans, parcel maps, subdivisions and cost data. Valid Nevada driver's license required prior to acceptance of position. Applications accepted through 5:00 p.m. Wednesday, December 3, 1986. For further information and qualifying interview, must apply in person:

City of North Las Vegas Personnel
2200 Civic Center Drive
North Las Vegas, Nevada
(702) 649-5811
Tuesday - Friday
7 a.m. - 6 p.m.

AN EQUAL OPPORTUNITY EMPLOYER
MALE, FEMALE INCLUDING HANDICAPPED

SECTION A INVITATION TO BID

Sealed bids for Bid No. 87.1715.02 for construction of: LAMB BOULEVARD BRIDGE AT LAS VEGAS WASH, will be received by the City of Las Vegas until 3:00 P.M., Las Vegas time December 2, 1986.

ALL BIDS MUST BE FILED AT THE OFFICE OF THE CITY CLERK,
10TH FLOOR, CITY HALL COMPLEX, PRIOR TO 3:00 P.M., ON
THE DATE ESTABLISHED ABOVE.

Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Division, 1st Floor, City Hall Complex, 400 East Stewart Avenue, Las Vegas, Nevada.

All documents pertinent to this Invitation to Bid may be examined at:

Office of the Purchasing and Contracts Division, 1st Floor, City Hall
Construction Notebook, 3131 Meade Ave., Las Vegas, Nevada
F. W. Dodge Co., 1850 East Flamingo Rd., Suite 107, Las Vegas, Nevada

Bid documents may be obtained at the Office of the Purchasing and Contracts Division, FOR A NON-RETURNABLE FEE OF \$50.00. In addition, there will be a \$5.00 postage and handling fee for all bid documents mailed outside the City of Las Vegas. Checks are to be made payable to City Treasurer, City of Las Vegas. No Bid Documents will be mailed until the City receives the check for the complete amount.

Prospective bidders are requested to direct any questions concerning this project to: Craig Rowley, Chief, Purchasing and Contracts Division, at 386-6231, between the hours of 9:00 A.M., and 3:30 P.M., Monday through Friday.

The Owner reserves the right to waive any informalities or to reject any or all bids.

Each bidder must deposit with his bid, security in the amount, form, and subject to the conditions stipulated by the Owner.

No bidder may withdraw his bid within sixty (60) calendar days after the actual date of the opening thereof.

A pre-bid conference concerning this project will be held on November 17, 1986, at 9:00, in the Office of the Purchasing and Contracts Division Conference Room, 1st Floor, City Hall. The purpose of this conference is discuss the project in detail and to consider prospective bidders' concerns.

The estimated monetary range of this project is \$500,000.00 to \$1,500,000.00.

Dated 10-16-86

James E. Park
J. E. Park, CPPO, Acting Director
Department of General Services

Richard D. Goecke
Richard D. Goecke, Director
Department of Public Works

Craig Rowley
Craig Rowley, Chief
Purchasing and Contracts Division