

LEGALS

ADVERTISEMENT FOR BID
Bid No. 766-77
"OFFICIAL NOTICE TO CONTRACTORS"

NOTICE IS HEREBY GIVEN, that the Board of Commissioners, Clark County, State of Nevada, will receive sealed bids from qualified licensed contractors for the supplies or services indicated below, at the Office of the Clark County Purchasing Agent, 400 Las Vegas Blvd. South, Courthouse Annex, Las Vegas, Nevada, until the hour of 2:45 p.m. on the 28th day of November, 1977 and said bids will be opened and publicly read at 9:00 p.m. in the Public Works Conference Room, Courthouse Annex, on the same day for:

CONSTRUCTION OF PHASE I FOR JUVENILE COURT SERVICES OF CLARK COUNTY, NEVADA

which must conform to specifications and drawings to be secured at the Office of the Purchasing Agent, at the above address, prior to the date set for the bid opening, for the cost of \$100.00 per set, which is refundable. Four (4) sets maximum.

Information for bidders and contract documents may be examined at: 1) Construction Notebook, 3599 South Polaris, Las Vegas, Nevada and 2) F.W. Dodge Company, 3555 Spring Mountain Road, Las Vegas, Nevada.

A pre-bid conference will be held at 2:00 p.m. on the 21st day of November, 1977 in the Public Works Conference Room, at the above address.

Attention of bidders is particularly called to the requirement to be met under the contract as to:

1. Conditions of employment to be observed and minimum wages to be paid under the contract.
2. Conditions of employment of qualified veterans.
3. Conditions that require the expenditure of \$270,000 of the project cost for contracts with/or supplies from minority business enterprises.
4. Conditions that NO illegal aliens will be employed on the project.
5. Conditions that the project will be constructed from raw materials mined or produced in the United States or from United States manufactured articles substantially made from materials mined and produced in the United States.

Bid proposals must be submitted on the form provided by Clark County and accompanied by a proposal guaranty in the form of cash, or a certified check, cashier's check, money order or a bid bond in favor of Clark County in the amount of not less than five percent (5%) of the bid price.

All bids must be submitted in a sealed envelope plainly marked, "Bid No. 766-77, PHASE I for Juvenile Court Services," with the name and address of the bidder in the upper left hand corner and accompanied by complete specifications for the item offered.

The successful bidder shall furnish, at his own expense, a Faithful Performance Bond, a Payment Bond and a Guarantee Bond in the amount of one hundred percent (100%) of the contract price. All bonds shall be from an acceptable surety company and shall be licensed in the State of Nevada.

The term "Owner" as used throughout the documents of the invitation to bid shall mean the County of Clark, Las Vegas, Nevada, whose representatives shall administer and supervise the work in accordance with terms and conditions of a grant agreement between the Economic Development Administration of the United States and the County of Clark. Although the United States will not be a party between the successful bidder and the County of Clark, it is understood that prior to award of contract, the Economic Development Administration shall review all contract documents and authorize further action.

All terms and conditions contained in the contract documents shall become a part of the contract.

The Affirmative Action Plan must be in strict accordance with provisions of the Equal Opportunity bid conditions or bids will be rejected for non-

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responsiveness. Contracts for work under this proposal will obligate the contractor and subcontractors not to discriminate in employment practices. Each bidder must certify if he is awarded a contract he will comply with an affirmative action plan for equal opportunity employment and actively seek minority manpower in conformance with the Greater Las Vegas Plan.

The successful bidder will be responsible for payment of all County and permit fees involved in the project.

Award of bid, when made, will be made as soon as practicable to the lowest responsive and responsible bidder.

Time for completion, which includes final clean-up is set at Three Hundred Sixty (360) calendar days.

No bids will be withdrawn for a period of thirty (30) consecutive calendar days subsequent to the opening of bids without the prior written consent of the Owner. The Board of Commissioners reserves the right to waive any informality or to reject any and/or all bids and to readvertise.

By order of the Board of Commissioners, Clark County, Nevada.

LORETTA BOWMAN, County Clerk and ex-Officio Clerk of the Board of Clark County Commissioners, Clark County, Nevada.

PUB: LV Voice Nov. 11, 18, and 25, 1977

ADVERTISEMENT FOR BIDS

Sealed proposals for Bid No. 76.93, Contract No. CLV-1393, for construction of: Valley View Boulevard S.I.D. 422 and Regional Streets and Highways project between West Charleston Boulevard and West Fremont Expressway; and Alta Drive - Regional Streets and Highways Project - Between Valley View Boulevard and Campbell Drive, will be received by the City of Las Vegas until 10:00 A.M., Las Vegas time November 29, 1977.

ALL PROPOSALS MUST BE FILED AT THE OFFICE OF THE CITY CLERK, 10TH FLOOR CITY HALL COMPLEX, PRIOR TO 10:00 A.M., ON THE DATE ESTABLISHED ABOVE.

Bids will be publicly opened and read aloud, immediately after the established closing time and date, in the Office of the Purchasing and Contracts Staff, 2nd Floor, City Hall Complex, 400 E. Stewart Ave., Las Vegas, Nevada.

All documents pertinent to this advertisement may be examined at: Office of the Purchasing and Contracts Staff, 2nd Floor, City Hall, Construction Notebook, 3599 So. Polaris, Las Vegas, NV, F.W. Dodge Company, 3555 Spring Mountain Road, Las Vegas, Nevada.

Proposal documents may be obtained at the Office of the Purchasing & Contracts Staff, for a NON-RETURNABLE fee of \$10.00. Checks are to be made payable to City Treasurer, City of Las Vegas.

Prospective bidders are requested to direct any questions concerning this project to: J.E. Park, Purchasing & Contracts Officer, Purchasing and Contracts Staff, at 386-6231, between the hours of 9:00 A.M. and 3:30 P.M. Monday through Friday.

The Owner reserves the right to waive any informalities or to reject any or all bids.

Each bidder must deposit with his bid, security in the amount, form, and subject to the conditions stipulated by the Owner.

No bidder may withdraw his bid within forty-five (45) calendar days after the actual date of the opening thereof.

A pre-bid conference concerning this project will be held on November 17, 1977, at 2:00 P.M., in the Office of the Purchasing & Contracts Staff, Conference Room, 2nd Floor City Hall.

PUB: LV Voice Nov. 11, 18 & 25, 1977

ADVERTISEMENT FOR BIDS

The City of Las Vegas will receive sealed bids at 10:00 A.M., on November 22, 1977, for the following:

Bid #77.131 One (1) each microform enlarger/reader printer ta-

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ble mounted. A bid bond, certified, or cashier's check for 5% of the bid shall be enclosed with the proposals. All documents pertinent to this advertisement may be examined and obtained at the Office of the Purchasing and Contracts Staff, 2nd Floor, City Hall.

PUB: LV Voice Nov. 11, 1977
ADVERTISEMENT FOR BID
Bid No. 77-#13

"OFFICIAL NOTICE TO CONTRACTORS"
BOARD OF COMMISSIONERS, CLARK COUNTY/EX OFFICIO BOARD OF TRUSTEES OF SOUTHERN NEVADA MEMORIAL HOSPITAL

Sealed bids will be received at the Southern Nevada Memorial Hospital, 1800 West Charleston Boulevard, Las Vegas, Nevada, until November 14, 1977, 1:00 P.M., and then opened and read aloud publicly for the furnishings of all labor, materials, and performing all work in conjunction with the construction of an Educational and Ambulatory Care Center. The bid shall be in strict accordance with the plans and specification prepared by Welles, Tate, Kennedy dated October 1, 1977, Addendums #1, #2, and #3, and this invitation to bid.

Bids must be submitted in sealed envelopes and be plainly marked "Bid for the construction of the Educational and Ambulatory Care Center." Bids must be submitted on Bid Forms furnished with the specifications.

Plans and specifications will be available as of November 5, 1977, in the offices of Welles, Tate, Kennedy, 730 East Sahara Avenue, Las Vegas, Nevada, and may be obtained with a deposit of \$100 per set, maximum of 4 sets per general contractor and 1 set per major subcontractor. Drawings may also be reviewed locally at the Construction Notebook, and the F.W. Dodge Plans Rooms. Attention of bidders is particularly called to the requirements to be met under the contract as to:

1. Conditions of employment to be observed and minimum wages to be paid under the contract.
2. Conditions of employment of qualified veterans.
3. Conditions that require the expenditure of \$420,000 of the project cost for contracts with/or supplies from minority business enterprises.
4. The Economic Development Administration requires bidders to complete all forms with the bid contained in Part I of the Specifications including Minority Business Enterprises Utilization Form except, however, the 40% Completion Progress Report on Minority Enterprises Utilization (paragraph 47A) will not be required, and the subcontractors will not be required to execute the "Certification of Bidder and Subcontractors (Equal Employment Opportunity, Veterans Employment, Project Construction and Non-Employment of Aliens)" until after the award of the Subcontracts. Bids shall be considered by the owner to be responsive, only if the bidder includes the above information and assurance in the bid.

5. Conditions that NO illegal aliens will be employed on the project.

6. Conditions that the project will be constructed from raw materials mined or produced in the United States or from United States manufactured articles substantially made from materials mined and produced in the United States.

A bid bond of five percent (5%) of the amount of the bid must accompany each bid in the form of a Cashier's Check, Certified Check, or Surety Bond issued by a surety company acceptable to the Board of Trustees of Southern Nevada Memorial Hospital, Las Vegas, Nevada. The check or surety will be given as a guarantee that the bidder will enter into a contract upon being requested to do so by the Board.

The successful bidder shall furnish, at his own expense,

a Faithful Performance Bond, a Payment Bond and a guarantee Bond in the amount of one hundred (100%) of the contract price. All bids shall be from an acceptable surety company and shall be licensed in the State of Nevada.

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The term "Owner" as used throughout the documents of the invitation to bid shall mean the County of Clark, Las Vegas, Nevada whose representatives shall administer and supervise the work in accordance with terms and conditions of a grant agreement between the Economic Development Administration of the United States and the County of Clark. Although the United States will not be a party between the successful bidder and the County of Clark, it is understood that prior to award of contract, the Economic Development Administration shall review all contract documents and authorize further action.

All terms and conditions contained in the contract documents shall become a part of the contract.

The Affirmative Action Plan must be in strict conformance with provisions of the Equal Opportunity bid conditions or bids will be rejected for non-responsiveness.

Contracts for work under this proposal will obligate the contractor and subcontractors not to discriminate in employment practices. Each bidder must certify if he is awarded a contract he will comply with an affirmative action plan for equal opportunity employment and actively seek minority manpower in conformance with the Greater Las Vegas Plan.

The successful bidder will be responsible for payment of all County and permit fees involved in the project.

Award of bid, when made, will be made as soon as practicable to the lowest responsive and responsible bidder.

Time for completion, which includes final clean-up is set at five hundred and forty (540) calendar days.

No bids will be withdrawn for a period of thirty (30) consecutive calendar days subsequent to the opening of bids without the prior written consent of the Owner. The Board of Commissioners reserves the right to waive any informality or to reject any and/or all bids and to readvertise.

By order of the

BOARD OF COMMISSIONER/ EXOFFICIO BOARD OF TRUSTEES OF SOUTHERN NEVADA MEMORIAL HOSPITAL
Las Vegas, Nevada 89102

PUB: LV Voice Nov. 11, 1977

HELP WANTED

UTILITY FIELD REPRESENTATIVE

City of North Las Vegas - Salary Range - \$761.25 to \$1,034.58. A combination of training and experience equivalent to completion of high school or G.E.D. and one year of field experience with a public utility company. Possession of a valid Nevada Class III Driver's License. Applications accepted through Wednesday, November 23, 1977. For further information apply:

Personnel Department
2200 Civic Center Dr.
North Las Vegas, NV
7:00 A.M. - 6:00 P.M.
Tuesday - Friday

AN EQUAL OPPORTUNITY EMPLOYER

PUB: LV Voice Nov. 11, 1977

DEPUTY SHERIFF FIELD OFFICER

This is law enforcement work involving the service and enforcement of court orders and writs.

Requires graduation from high school and three (3) years of responsible experience in law enforcement or investigative work requiring extensive public contact. Salary Range: \$927 to \$1,174 per month.

Filing closes: Monday, November 14, 1977 at 5 P.M. Applications accepted at Clark County Personnel, 118 So. Fourth St., Las Vegas, Nevada 89101.

"AN AFFIRMATIVE EQUAL OPPORTUNITY EMPLOYER"

PUB: LV Voice Nov. 11, 1977

HELP WANTED

PERSONNEL OFFICER - SALARY: TO \$20,192. CITY OF NORTH LAS VEGAS

Responsible for the administration of all functions of the City's centralized personnel system, including recruitment, testing, affirmative action, classification, compensation, and labor relations. Also acts as Secretary to the Civil Service Board of Trustees.

Requires a bachelor's degree in business administration, public administration, personnel management or a closely related field and three years of progressively responsible professional public personnel experience in a supervisory capacity.

Applications accepted through Wednesday, November 30, 1977. For further information apply:

Personnel Department
2200 Civic Center Dr.
North Las Vegas, NV
7:00 A.M. - 6:00 P.M.
Tuesday - Friday

AN EQUAL OPPORTUNITY EMPLOYER

PUB: LV Voice Nov. 11 & 18, 1977

HUMAN RESOURCES PLANNER
(Federally funded - Subject to continuance of Federal Funds)

SALARY: \$1,019. - \$1,238. Any combination of training and experience equivalent to graduation from a college or university with major work in manpower or a closely related field and one year of professional experience in the field of manpower.

Filing closes: November 14, 1977 at 5:00 P.M.

COMPUTER OPERATOR
(Federally funded - Subject to federal guidelines)

SALARY: \$796. - \$968. Any combination of training and experience equivalent to graduation from high school and at least one year's experience in computer operation on a third generation computer with multi-programming capability, or an Associate Degree in data processing and six months in computer operations in a multi-programming environment.

Filing closes: November 14, 1977 at 5:00 P.M.

STENOGRAPHER

SALARY: \$758 - \$921. Any combination of training and experience equivalent to graduation from high school and two years of experience in stenographic and clerical work. Ability to type 50 wpm and to take dictation at 80 wpm.

Filing closes: November 14, 1977 at 5:00 P.M.

For further information contact: City of Las Vegas Personnel & Employee Relations Dept. 400 E. Stewart Ave., Las Vegas, Nevada 89101. 702/386-6315.

PUB: LV Voice Nov. 11, 1977

NAVAJO COMMUNITY COLLEGE-TSAILE CAMPUS POSITION OPENINGS

1. Director, Management Training Program, salary negotiable. BBA or MBA degree preferred. Minimum 5 years experience. 2. Instructor/Trainer (2), Management Training program. Salary negotiable. BBA or BA in Business Education preferred. Minimum 2 years experience. 3. Planner for Developing Institutions of Higher Education. Salary negotiable. Masters Degree Higher Education Administration or MA degree. Minimum 5 years experience. 4. Administrative Assistant to the President. Salary negotiable. BBA or MBA degree preferred. Minimum 5 years experience. All inquiries relative to the job description and position responsibilities may be obtained from the Director of Personnel. Send resume, work experience, and credential to: Director of Personnel, NAVAJO COMMUNITY COLLEGE, Tsaille, Arizona 86556, (602) 724-3311, ext. 268.

"An Equal Opportunity Employer" Insofar as permitted by federal statute and regulation, Navajo Community College extends an employment preference to qualified members of the Navajo Tribe.

PUB: LV Voice Nov. 11, 1977

HELP WANTED

BUDGET ANALYST

This is a Senior Management Analyst position specializing in the budgeting process. Work involves budget preparation, control, analysis, inter-governmental fiscal relations and policy analysis. Work requires extensive knowledge of concepts and technique of the budget process, statistical and procedural analysis and in-depth analysis and preparation of complex reports.

Requires a Masters Degree in Public Administration and three (3) years experience as a staff budget analyst in the public sector. Experience may be substituted for education. Salary Range: \$1,486 to \$1,881 per month.

Filing closes Monday, November 14, 1977 at 5 P.M.

Applications accepted at Clark County Personnel, 118 So. Fourth St., Las Vegas, Nevada 89101.

"AN AFFIRMATIVE EQUAL OPPORTUNITY EMPLOYER"

PUB: LV Voice Nov. 11, 1977

BUILDING PLANS CHECKER

Salary: \$1,125. - \$1,367. Any combination of training and experience equivalent to graduation from a college or university with major work in engineering. Possession of a valid Nevada driver's license.

Filing closes: November 15, 1977 at 5:00 P.M.

Apply to: City of Las Vegas Personnel & Employee Relations, 400 E. Stewart Ave., Las Vegas, Nevada 89101. 702/386-6315.

AN EQUAL OPPORTUNITY EMPLOYER

PUB: LV Voice Nov. 11, 1977

URBAN PLANNER

City of North Las Vegas - Salary Range - \$1,111.17 to \$1,550.14. Graduation from an accredited college or university with a degree in planning or related field and a minimum of three years planning experience. Experience in Community Development Block Grant Program desirable. Major responsibility will be in updating comprehensive general plan, capital improvement program, ordinance revision, etc. Applications accepted through Friday, December 16, 1977. For further information apply:

Personnel Department
2200 Civic Center Dr.
North Las Vegas, NV
7:00 A.M. - 6:00 P.M.
Tuesday - Friday

AN EQUAL OPPORTUNITY EMPLOYER

PUB: LV Voice Nov. 11 & 18, 1977

EXECUTIVE DIRECTOR

Chief administrative officer of the Council in areas detailed in job description. Responsible to the Board of Directors. Requires Bachelor's degree and five years experience or equivalency. Starting salary range \$14,000 - \$16,000 depending on education and experience. For job description and application instructions, contact Personnel Committee, Las Vegas Area Council of Camp Fire Girls, 3020 West Charleston, Las Vegas, Nevada 89102, 870-7201.

EQUAL OPPORTUNITY EMPLOYER

PUB: LV Voice Nov. 4 & 11, 1977

LEGAL RESEARCH ASSISTANT

Work involves performing legal research and clerical duties in relieving professional attorneys of administrative detail. Requires completion of two (2) years of college and two (2) years experience in the legal field. Salary Range: \$892 to \$1,129 per month.

Filing closes: Monday, November 14, 1977 at 5 P.M.

Applications accepted at Clark County Personnel, 118 So. Fourth St., Las Vegas, Nevada 89101.

"AN AFFIRMATIVE EQUAL OPPORTUNITY EMPLOYER"

PUB: LV Voice Nov. 11, 1977