



By DICK MILLER
Highland School Librarian

ALMOST ALL SCHOOL LIBRARIES are basically the same. That is, they are set up in a similar fashion. If you want your son or daughter to be a better student, make sure they are familiar with the various parts of the library and understand exactly what information may be found there.

The Card Catalog is the most important single item in the library. It is an index of precisely what is in the library and where it can be found. All books (and sometimes films, records, pictures, etc.) are listed alphabetically in the Card Catalog and can be found in exactly the same manner as words are found in a dictionary.

There are at least three cards in the Card Catalog for each book in the library. These include: (1) card for the author of the book, (2)



DICK MILLER

a card for the title of the book, and, (3) a card for the subject of a book. This arrangement makes it extremely simple for a library patron to find the book he wants.

For example, let us say a patron wants a book about dogs. By looking in the Card Catalog under the heading "DOGS", he will find listed all the books in the library which deal with the subject of dogs.

Perhaps the patron knows of a certain book about dogs and he wants to find that particular book. He knows the title of the book is MAN'S BEST FRIEND. By looking in the Card Catalog under the first word of the title--in this case, "MAN'S"--he will find a card filed under that title; MAN'S BEST FRIEND.

Again, perhaps the patron knows that an author, let us say George Brown, has written some good books about dogs. However, the patron does not know the titles of any of the books. In the Card Catalog, under the heading "Brown, George", he will find the books George Brown has written.

So, in short, any book in the library may be found by author, title, and/or subject. If a book deals with several subjects, there will be a card under each subject. Some large books may have as many as twenty or thirty subject-cards scattered throughout the Card Catalog.

WELL, NOW WHAT? You have found the card, so how do you find the book? Bear with me for a few moments while I explain the arrangement of a typical library.

Most libraries are divided into two main parts; the Fiction section and the Non-Fiction section. In the Fiction section are kept all the books that are the products of an author's imagination--novels, short stories, best-sellers, etc. Fiction books are arranged in alphabetical order, by the author's last name. For instance, a novel by Ernest Hemingway would have this marking on the spine:

FIC
HEM

"FIC" for "Fiction" and "HEM" for "Hemingway."

In the Non-Fiction section are kept the books which deal with subjects which are true--science, how-to-do-it, history, biography, etc. Non-Fiction books are assigned numbers and the numbers refer to the subject of the book. That is, all books in the five-hundreds relate to the various phases of science; the eight-hundreds are made up of books about literature; the nine-hundreds, history and geography, etc., etc.

George Brown's book about dogs is a true book and would be found in the six-hundreds. On the spine of the book would be marked:

636.7
BRO

"636.7" being the number for dog books and "BRO" referring to "Brown."

NOW TO GET BACK TO THE CARD CATALOG. When the patron has found the card for

Another Triumph For Matt Kelly Xmas Show

UNDER THE DIRECTION of Miss Kay Fleska, Music Teacher-Librarian, the Matt Kelly PTA presented another successful Christmas program last Thursday night (Dec. 16).

The program opened with a Reading entitled "Christmas" by Cheryl Wright--Other speakers presented were Linda Snowden, Doretha Finley, David Groce, George Lee, Linda Traylor, Anthony Johnson, and Aldoray Finley. A stirring presentation of "Up On The Housetop" by a combination of pupils from three grades.

Among the many excellent musical renditions were vocal solos by Brenda Lattimore (Oh Holy Night--What Child Is This); Robert Taylor (The Little Drummer Boy); and Moses Foster (Once In Royal David's City).

A VARIETY OF Christmas songs were beautifully executed by various groups: Rudolph the Red-Nosed Reindeer, and We Three Kings of Orient Are - Mixed Sextet; I Heard the Bells on Christmas Day - Fourth Grade Group; White Christmas and Silver Bells - Fifth grade Mixed Group; It Came Upon the Midnight Clear and God Rest Ye Merry Gentlemen - Sixth Grade Boy's Sextet; Let It Snow - Mixed Fifth Grade; and Angels We Have Heard on High - Girl's Group.

Marquetta McKinny and Guy Madison's duet on Winter Wonderland was one of the high points of the program.

An appreciative and enthralled audience closed the inspirational program by caroling the beautiful Christmas standards: Silent Night, Joy To The World, and Oh Little Town of Bethlehem.

Senator Bible Family In Dual Celebration

NEVADA'S SENIOR U.S. Senator, Alan Bible has double motivation for the understandable parental pride he is presently exhibiting. The Bible's eldest son, Paul, has passed his Nevada and District of Columbia bar examinations and, after a three-year military stint beginning in January, will embark on a career in law.

The other momentous event in the happy Bible's family life was the occasion of the recent marriage of the next eldest son, Bill. Bill, a junior at Stanford was married in Carson City on November 25 to La Verne McManus, also a third-year student who attends San Francisco State College.

which he is looking, he looks in the upper left-hand corner of the card for the identifying mark which will lead him to the correct shelf where the book can be found.

If, in the upper left-hand corner of the card he reads this mark:

636.7
BRO

he then proceeds to the shelf marked "600", where he follows the order of the numbers until he reaches "636.7" and there will be the book for which he is searching.

If the mark on the card is:
FIC
HEM

he then goes to the Fiction section and by following the alphabetical arrangement, arrives at the "H" shelf where he finds "Hemingway, Ernest" and the novel he wishes to read.

In addition to Fiction and Non-Fiction sections, libraries also have a Reference section. Here can be found encyclopedias, dictionaries, atlases (maps of all areas of the world), almanacs (facts about everything; tallest building in the world, batting averages of each baseball player, sugar-beet production of Colorado, etc.). There are many other books in a Reference section giving information on anything a patron might want to know.

Practically all libraries are arranged in a manner similar to that which we have been discussing, school libraries and public libraries, alike. If a student is familiar with the set-up of his school library and if he uses the facilities he will undoubtedly become a better student.

If an adult would familiarize himself with the public library, he would become a better informed citizen and could easily and quickly learn anything he wanted to know, from the history of the Civil Rights movement to adjusting the brakes on a 1941 Ford.

Visit your library and develop the library habit. You will always be glad you did.

Million Dollar Talent On Sammy Davis Show

"THE SAMMY DAVIS, JR. SHOW" to be premiered over the NBC network, Friday, Jan. 7 will present a stellar array of talented artists representing the whole broad spectrum of show business.

Among those already announced to appear on Mr. Wonderful's initial colorcast are the Richard Burtons (Liz Taylor) and Nancy Wilson, one of the world's largest-selling female recording artists whose style has been categorized by music magazines as "unfailing good taste".

In a recent appearance on the Johnny Carson "Tonight" show, Davis revealed that the Burtons are "doing the gig" as a personal favor to him and without a fee. In view of the fact that the Burtons turned down a half-million dollar offer to do a TV Special of their own, this gesture is considered highly indicative of the genuine affection the highly-paid couple hold for Sammy Davis, Jr.

IT MAY BE REMEMBERED that Miss Taylor, in one of her many published accounts of her romance and subsequent marriage to Burton, stated that Sammy Davis, Jr. and Yul Brunner were the two friends that remained steadfast and loyal to them during the hectic period when the couple were making headlines in newspapers all over the world.

Although Davis' TV variety show will be seen weekly over the NBC network, after the opening show, Davis, himself, will be absent from it for the next following five weeks. Prior commitments to another network (ABC) places him in the unusual position of being preempted on his own show. Various headliners will fill in for Davis who is conceded to be the greatest entertainer in the business today.

Westsiders Score in Christmas Concert

WESTSIDE PARTICIPANTS in the recently performed Musical Arts Workshop's presentation of "Elijah" at the Flamingo Convention Hall on Sunday, December 19 were Mr. Anthony Thomas, outstanding baritone who played the role of "Elijah" in song.

Other local teachers who participated were Sopranos: Mrs. Grace McGlothen and Mrs. Barbara Kirkland. Altos: Mrs. Cynthia Klinger, Miss Joyce Carnegie, Miss Shirley Satterfield and Mrs. Mary Bowen; Tenors: Mr. Edgar Harris and Mr. Ken Littlejohn.

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