



Guide to the University of Nevada, Las Vegas Division of Student Affairs Records

This finding aid was created by UNLV Special Collections and Archives staff. This copy was published on March 29, 2022. Please contact special.collections@unlv.edu for questions regarding this collection.

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University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.

Box 457010

4505 S. Maryland Parkway

Las Vegas, Nevada 89154-7010

special.collections@unlv.edu

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Summary Information

Repository:	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
Creator:	University of Nevada, Las Vegas. Office of Student Services
Title:	University of Nevada, Las Vegas Division of Student Affairs Records
ID:	UA-00049
Date [inclusive]:	1959 to 2011
Date [bulk]:	1970 to 1977
Physical Description:	6.70 Cubic Feet (16 boxes)
Physical Description:	6.04 Linear Feet
Physical Location:	Some materials are stored in the Lied Automated Storage and Retrieval Unit (LASR). Advanced notice may be required to access these materials.
Language of the Material:	English
Abstract:	University of Nevada, Las Vegas Division of Student Affairs Records contains reports on student demographics and usage statistics of the Student Services program, as well as inter-departmental correspondence that date between 1958 and 1979. The collection also contains correspondence with external departments, committees, and professors. The majority of the correspondence is dated between 1970 and 1977 and is primarily from Dr. Robert E. Glennen, UNLV's Vice President for Educational Services at the time. The collection also contains student handbooks, codes of conduct, Greek Life information, Moyer Student Union newsletters and brochures, and other student-related material.

Preferred Citation

University of Nevada, Las Vegas Division of Student Affairs Records, 1959-2011. UA-00049. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

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Historical Note

The Division of Student Affairs is an organization in the University of Nevada, Las Vegas (UNLV) intended to assist students with financial aid, studying, counseling, campus involvement, graduation, and career assistance. The organization was originally the Student Activities Committee (alternatively known as the Committee on Student Activities) between 1958 and 1969. It was later renamed as the Office of Student Personal Services in 1970, and then the Office of Student Affairs. The Division of Student Affairs is a collection of departments involved with campus programs, services, and activities such as Student Services, the Student Union, student disciplinary divisions, and educational services. Other services include creating reports on student life and activities, assessing campus issues such as student organization effectiveness, staff shortages, building maintenance, on-campus housing and dining, and vandalism.

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Scope and Contents Note

University of Nevada, Las Vegas Division of Student Affairs Records contains reports on student demographics and usage statistics of the Student Services program, as well as inter-departmental correspondence that date between 1958 and 1979. The collection also contains correspondence with external departments, committees, and professors. The majority of the correspondence is dated between 1970 and 1977 and is primarily from Dr. Robert E. Glennen, UNLV's Vice President for Educational Services at the time. The collection also contains student handbooks, codes of conduct, Greek Life information, Moyer Student Union newsletters and brochures, and other student-related material.

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Arrangement

Materials remain in original order.

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Administrative Information

Access Note

Contents of this collection have not yet been reviewed for sensitive materials. Collection is open subject to review; documents containing personally identifiable information need to be removed prior to access by researchers.

Publication Rights

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Acquisition Note

Materials were transferred to the University Archives by the Division of Student Affairs; accession number AC 14. This set of records includes former record group number 21.1.

Processing Note

In 2019, as part of an archival backlog elimination project, Jimmy Chang rehoused the materials, created a brief summary of the materials, estimated dates, identified material types, and entered the data into ArchivesSpace. No other work has been performed on the materials.

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Names and Subjects

- Correspondence
- Education, Higher -- Administration
- University and college buildings
- Student activities
- Education and state -- Nevada
- University of Nevada, Las Vegas -- History

Collection Inventory

Title/Description	Containers
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Moyer Campus Student Union Constitution and policy manual, counselor correspondence, Committee on Structure meeting minutes, and Student Activities Committee memoranda, 1958-1978	box 01
Student government and organization conference brochures and correspondence; Educational Division memoranda and annual reports, 1975-1979	box 02
Student Personal Services annual reports, Student Union board meeting minutes, Consolidated Students of the University of Nevada, Las Vegas (CSUN) correspondence, and Tonapah Hall correspondence and work orders , 1970-1979	box 03
Correspondence from Dr. Robert E. Glennen and Tonapah Hall, 1972-1978	box 04
Correspondence from Dr. Robert E. Glennen, Student Health Services, Moyer Campus Student Union, and the Discipline Committee, 1968-1976	box 05
Student Services new student orientation materials, handbooks, and codes of conduct, 1959 to 2011	box 06
	box 07
	box 08
	box 09
	box 10
Student Services: campus dining commons and residence hall information, 1966 to 1970	box 11
International Students and newsletters, brochures, informational materials, approximately 1970 to 1999	box 12
Ethnic Student Council calendars, newsletters, and informational brochures, approximately 1985 to 2000	box 15
Moyer Student Union newsletters, recreation brochures, student activities fliers, approximately 1969 to 1999	box 13
	box 14
Greek Life: fraternity and sorority rush calendars, constitutions, Inter-fraternity Council documents, and general information, 1966 to 1994	box 16