



Guide to the University of Nevada, Las Vegas Vice President of Administration Records

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Summary Information

Repository:	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
Creator:	Dixon, Brock, 1918-2015
Creator:	University of Nevada, Las Vegas. Office of the Vice President of Administration
Title:	University of Nevada, Las Vegas Vice President of Administration Records
ID:	UA-00041
Date [inclusive]:	1973-1983
Physical Description:	2.59 Cubic Feet (4 boxes)
Physical Description:	2.17 Linear Feet
Physical Location:	Materials are stored in the Lied Automated Storage and Retrieval Unit (LASR). Advanced notice may be required to access these materials.
Language of the Material:	English
Abstract:	The University of Nevada, Las Vegas Vice President of Administration Records (1973-1983) contains the professional correspondence of Brock Dixon, Vice President of Administration at the University of Nevada, Las Vegas (UNLV) from 1976 to 1983. Materials include include letters from Dixon to the Affirmative Action Officer, UNLV campus administrators, and departments from other United States colleges and universities.

Preferred Citation

University of Nevada, Las Vegas Vice President of Administration Records, 1973-1983. UA-00041. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

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Scope and Contents Note

The University of Nevada, Las Vegas Vice President of Administration Records (1973-1983) contains the professional correspondence of Brock Dixon, Vice President of Administration at

the University of Nevada, Las Vegas (UNLV) from 1976 to 1983. Materials include include letters from Dixon to the Affirmative Action Officer, UNLV campus administrators, and departments from other United States colleges and universities. UNLV departments mentioned in Dixon's correspondence include letters to Veteran Services, the Alumni Center, Campus Police, Audio Visual Services, the Office of Admissions, and Public Administration. Dixon's correspondence also includes letters to departments from other United States colleges and universities such as the Arizona State University, Willamette University, Central Washington University, and the International College of the Cayman Islands.

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Arrangement

Materials remain in original order.

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Administrative Information

Access Note

Contents of this collection have not yet been reviewed for sensitive materials. Collection is open subject to review; documents containing personally identifiable information need to be removed prior to access by researchers.

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Acquisition Note

Materials were donated in 1993 by Lyle Rivera; accession number AC 107, AC 109, and 1993-04. This set of records includes former record group number RG 10.1.

Processing Note

In 2019, as part of an archival backlog elimination project, Jimmy Chang rehoused the materials, created a brief summary of the materials, estimated dates, identified material types, and entered the data into ArchivesSpace. No other work has been performed on the materials.

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Names and Subjects

- Correspondence
- Education, Higher -- Administration
- Education and state -- Nevada
- Higher education and state -- West (U.S.)
- Administration
- University of Nevada, Las Vegas -- History

Collection Inventory

Title/Description	Containers
Administrative manuals, Affirmative Action Officer correspondence, and correspondence with Las Vegas organizations, Las Vegas companies, and UNLV departments including the Building Planning Committee, Borein Painting, and the Art Department, 1973-1977	box 01
Correspondence with organizations, companies, and departments including UNLV President Donald H. Baepler, the Department of Music, Campus Police, and the Student Union, 1976-1983	box 02
Correspondence with Las Vegas organizations, Las Vegas companies, and UNLV departments including Registrar, Business Affairs, UNLV President Leonard E. Goodall, and Audio Visual Services, 1980-1982	box 03
Correspondence with Las Vegas organizations, Las Vegas companies, and UNLV departments including Registrar, Gerald Moffitt Architect, and the Office of Admissions; correspondence with other United States colleges and universities such as Arizona State University, Willamette University, Central Washington University, and the International College of the Cayman Islands, 1974-1980	box 04